



MADISON *Indiana*

Board of Public Works and Safety Minutes

MEETING DATE: Monday, March 17, 2025, at 11:30 AM

MEETING PLACE: City Hall- Council Chambers

The Board of Public Works and Safety, City of Madison, Indiana, met at 11:30 AM in the Council Chamber, City Hall.

Calling of roll and notice of absentees: Eaglin, Courtney, and Carlow were present (3-0).

Approval of Minutes: Eaglin moved to approve the March 3, 2025, minutes, seconded by Carlow. All in favor, motion carried (3-0).

Claims—General/Payroll: Carlow moved to approve the general and payroll claims as submitted, seconded by Eaglin. All in favor, motion carried (3-0).

Adjustments: 708 W Fourth Street: Property owner Joshua Bowlds experienced a leak due to a broken water line, affecting billing for one month. He is requesting an adjustment of \$2,533.31 to wastewater charges, restoring them to his average usage. The leak, which occurred between January and April 2024, was located in a line beneath the home and has since been repaired. **Motion:** Courtney moved to approve the adjustment for 708 W Fourth Street, seconded by Eaglin. All in favor, motion carried (3-0).

New business:

10-Minute Parking Space at 108 E Main Street - MPD Chief Shawn Scudder: A request for a designated 10-minute parking space at the corner of Main and West Streets to serve the golf simulator and restaurant businesses has been requested. This space would provide convenience for customers unloading golf bags before parking and for community members picking up takeout from nearby restaurants. This would benefit multiple businesses located in the downtown area. **Motion:** Eaglin moved to approve the 10-minute parking space recommendation, seconded by Carlow. All in favor, motion carried (3-0).

Shooting Range Recommendations – MPD Chief Shawn Scudder: The existing shooting range, utilized by multiple law enforcement agencies, was established in the 1950s when the surrounding area had minimal business and residential development. However, as the community has grown, the facility no longer provides adequate protection for nearby homes and businesses. Recently, stray bullets have been discovered at a home in Miles Ridge and the animal shelter, highlighting safety concerns. Ivy Tech has sent a letter of support to the board, raising concerns about the shooting range being so close to their campus. They're worried that over time, students and staff might get used to the sound of gunfire, which could make it harder to tell the difference between regular range activity and a real safety threat to the campus. The recommendation would be to shut down the range by May 1, 2025, to give time to law enforcement agencies to comply with their 2025-mandated firearms training and certifications. The city will collaborate with Jefferson County officials to identify an alternate range facility within a year of closing the current range. **Motion:** Eaglin moved to approve the closing of the shooting range with the schedule laid out by the chief, seconded by Courtney. All in favor, motion carried (3-0).

Resolution 2025-9B: Pakalana's Poke Wagon: Isa Center, on behalf of Pakalana's Poke Wagon, has requested the temporary closure of two parking spaces in front of the James Dell clothing store at 108 West Main Street from 10:00 p.m. on March 21, 2025, to 6:00 p.m. on March 22, 2025. The closure is requested to allow the food truck to park and operate for food vending during the James Dell Hawaiian Luau. **Motion:** Eaglin moved to approve Resolution 2025-9B, seconded by Carlow. All in favor, motion carried (3-0).

Resolution 2025-10B: Life Choices Walk for Life: Lisa Perry, Executive Director of the Life Choices Clinic, has requested the temporary closure of certain streets for the Life Choices Clinic Walk for Life on Saturday, May 3, 2025. The requested closures, from 8:00 a.m. to 12:00 p.m., include Vaughn Drive from Vernon Street to the alley gravel lot between East Street and St. Michael's Avenue, and Vernon Street from First Street to Vaughn Drive. **Motion:** Carlow moved to approve Resolution 2025-10B, seconded by Eaglin. All in favor, motion carried (3-0).

Resolution 2025-11B: Molly Dattilo Run/Walk: Paul Kelly, on behalf of the Molly Dattilo 5K Run/Walk committee, has requested temporary street closures for the annual Molly Dattilo 5K Run/Walk on Saturday, May 10, 2025. Vaughn Drive between West Street and Poplar Street is requested to be closed from 5:30 a.m. to 11:15 a.m. Additional closures from 7:30 a.m. to 11:15 a.m. include Vaughn Drive from Vernon Street to Ferry Street (including the City campground), St. Michael's Avenue from Vaughn Drive to First Street, First Street from St. Michael's Avenue to Vernon Street, Second Street from Elm Street to Vine Street, and Vernon Street from Vaughn Drive to First Street. **Motion:** Courtney moved to table Resolution 2025-11B for a representative to be present, seconded by Carlow. All in favor, motion carried (3-0).

Resolution 2025-12B: Adopting Standards re. Vacant & Abandoned Structures: The City of Madison has recognized the ongoing issues caused by vacant, abandoned, and unsafe structures, which have led to over 1,175 nuisance and unsafe structure cases in the past three years. In response, it has been recommended that a formal ordinance, titled "The Registration and Abatement of Vacant and Abandoned Structures Ordinance," be established to hold property owners accountable for maintaining their buildings and minimizing their negative impact on neighborhoods. The Board of Public Works and Safety has approved and recommended this ordinance for passage by the Common Council. Nicole Schell, Director of Planning, Preservation, and Design, provided an overview of the resolution and its key components. The full presentation is available for viewing on the City of Madison's YouTube Channel. **Motion:** Eaglin moved to approve Resolution 2025-12B, seconded by Carlow. All in favor, motion carried (3-0).

Director of Finance and Budget Mindy McGee: Professional Services Agreement with Jacobi Toombs & Lanz: This agreement is standard for the city's CCMG projects. In November, the city applied for a substantial CCMG grant, which was awarded last week. The project represents a \$3 million investment in the Main Street Corridor between Mill and Broadway. The services agreement, valued at up to \$775,000 for the duration of the project, includes professional inspections. With an expected timeline of four to five months, the agreement covers approximately two months of inspections for the city. **Motion:** Eaglin moved to approve the Professional Services Agreement with Jacobi Toombs & Lanz, giving the Mayor the authority to sign, seconded by Carlow. All in favor, motion carried (3-0).

Parks Events Brett Ricketts: Contract with BYB Events Services: This event is part of the Fall Harvest Festival and follows the same format the city has successfully used in recent years. The goal is to have the entire event sponsored. **Motion:** Courtney moved to approve the contract with BYB Events Services, seconded by Carlow. All in favor, motion carried (3-0).

PACE Applications – Historic Preservationist Brenna Haley: 1 W 6th St. is a rehabilitation grant requesting \$7,500. Work would include the replacement of historic brick, tuckpointing, scraping, painting, and window replacement. 515 Jefferson St. is a rehabilitation grant requesting \$7,500. Work would include tuckpointing and replacing pediments on the first-floor windows and doors. 403 W 2nd St. is a rehabilitation grant requesting \$7,500. Work would include restoration of windows, stripping the paint replacement of rotten wooden sills, and reglazing as necessary. 311 East St. is a rehabilitation grant requesting \$7,500. Work would include the replacement of the front door, the street-facing windows, front steps, and the retaining wall. 135 East Main St. is a rehabilitation grant requesting \$7,500. Work would include the replacement of a vinyl window, refurbishing wooden windows, repainting the metal cornice, and scraping paint. 917 W 1st is a rehabilitation grant requesting \$7,500. Work would include building a 20x20 foot addition on the rear, removing the vinyl siding, and replacing it with LP Smart Siding, adding aluminum gutters and shingles. 805 E 2nd St. is a rehabilitation grant requesting \$7,232.88. Work would include the replacement of wood windows with aluminum-clad clad. 215 East St. has completed work and received their final check. The property owner had higher costs than they were originally expecting due to discovering rotting wood beams in the porch. They have come back requesting \$1,137.50, which would bring their total to \$5,555. **Motion:** Courtney moved to approve the PACE Applications as presented, including the amendment, seconded by Eaglin. All in favor, motion carried (3-0).

PACE Final – Historic Preservationist Brenna Haley: 420 E 2nd St. was a rehabilitation grant. They did not receive a midpoint disbursement. They are requesting the full disbursement of \$7,500. Work

included the replacement of windows and painting. **Motion:** Courtney moved to approve the PACE Final, seconded by Eaglin. All in favor, motion carried (3-0).

Unfinished Business: CEI Certificate of Substantial Completion Storage Tanks Rehabilitation Division B - Utilities Superintendent Brian Jackson: Tabled March 3, 2025. Remains Tabled.

Mayor's Comments: Thoughts and prayers go out to the families and communities who experienced loss due to severe weather.

Public comment: None.

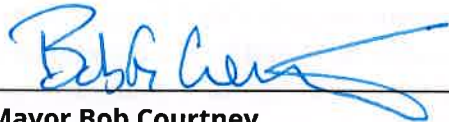
Next meeting: Monday, April 7, 2025, at 11:30 AM.

Adjourn: Eaglin moved to adjourn, seconded by Courtney. All in favor, motion carried (3-0).


Attested:



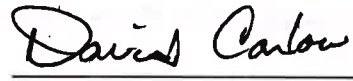
Shirley Rynearson, Clerk-Treasurer



Mayor Bob Courtney



Karl Eaglin



David Carlow

