



Application for Demolition Permit

Application Fee \$ 25.00

Paper applications will be accepted by the Office of Planning, Preservation, and Design; however, electronic submissions through our Permit Portal are preferred. This application can be submitted electronically at www.madison-in.gov/reporting.

Purpose: Application is hereby made for permission to demolish a structure as described below. The information which follows is made a part of this application, in reliance upon which the Building Inspector is requested to issue a Permit.

This application must be filed prior to work beginning on a property located within the City of Madison. This application does not replace the need for a dumpster permit for a dumpster be located on city right of way. This application does not replace the need for approval from the HDBR for properties located downtown.

APPLICANT INFORMATION

Date: _____

Property Owner Name: _____

Mailing Street Address: _____

City: _____ State: _____ Zip: _____

Phone (Preferred): _____ Phone (Alternate): _____

Email: _____

LOCATION OF STRUCTURE TO BE DEMOLISHED

Street Address: _____

Intersecting Street (if applicable): _____

Parcel ID (can be obtained from the office): _____

STRUCTURE INFORMATION

☐ Primary Residential Structure

☐ Accessory Structure

☐ Primary Commercial Structure

☐ Other: _____

Number of Rooms: _____

Number of Stories: _____

Roof Material: _____

Interior Wall Material: _____

Exterior Wall Material: _____

Foundation Material: _____

Does the structure have a basement?

Does the structure have utilities? (Check all that apply)

☐ Yes, full basement

☐ Water/Sewer

☐ No, crawl space

☐ Gas

☐ No, on a slab

☐ HVAC unit

811 Confirmation #: _____

DEMOLITION CONTRACTOR

Contractor Registration #	Contractor Name	Contractor Phone Number

If any of the following approvals are required, please provide board approval date(s) –

Historic Board Approval – Date Received: _____

Board of Zoning Appeals Approval – Date Received: _____

Plan Commission Approval – Date Received: _____

I understand that if the debris from the demolition isn't cleaned up within a reasonable timeframe, I may be subject to fines and penalties under Chapter 96: Nuisances, Health and Safety.

_____	_____
Date	Signature of Applicant

It is understood and agreed by this applicant that any error, misstatement, or misrepresentation of material fact or expression of material fact, either with or without intention on the part of this applicant, such as might, or would, operate to cause a refusal of this application, or any material alteration or change in the accompanying plans, specifications or structure made subsequent to the issuance of a permit in accordance with this application, without the approval of the Building Inspector shall constitute sufficient ground for the revocation of this permit. I understand that if I need to place a dumpster on a city right of way, it will require an additional permit. I understand that if the property is located downtown, this permit does not replace the need for approval to demolish the structure from the Historic District Board of Review (HDBR). I understand that it is my responsibility to disconnect any/all utilities prior to demolishing the structure.

_____	_____
Date	Signature of Applicant

COMPLETED BY PLANNING OFFICE

Application Accepted on: _____

Application Accepted by: _____

Application Approved on: _____

Application Approved by: _____

Documentation Review (Completed by Planning Office)

- ____ Application is complete
- ____ Contractor Reg. & Ins. Verified
- ____ Board Approvals Verified

Staff Notes