

RFP ADDENDUM #2
Date of Addendum:4/26/2021

NOTICE TO ALL POTENTIAL RESPONDENTS

The Request for Proposals (RFP) is modified as set forth in this Addendum. The original RFP Documents and any previously issued addenda remain in full force and effect, except as modified by this Addendum, which is hereby made part of the RFP. Respondent shall take this Addendum into consideration when preparing and submitting its Proposal.

PROPOSAL SUBMITTAL DEADLINE

The Proposal submittal deadline remains the same and is not changed by this Addendum.

1.0 – RFP

The RFP remains unchanged from the changes in Addendum #1.

2.0 – QUESTIONS AND ANSWERS

The following questions and answers are provided as a matter of information to clarify issues raised about the RFP. To the extent that changes to the RFP are required based on the questions received, the RFP has been modified as noted above in the RFP section of this Addendum.

Item	Questions and Answers
2.1	<p><u>Question:</u> Is there an expected timeframe of when the City is wanting to begin and end the survey?</p> <p><u>Answer:</u> We would like the project to be completed within one year of notice to proceed.</p>
2.2	<p><u>Question:</u> Will be editing/adding to the existing GIS or creating something totally new?</p> <p><u>Answer:</u> We do not have an existing GIS layer. This will be new.</p>
2.3	<p><u>Question:</u> Would the GIS capture details about the properties beyond just location and contributing/noncontributing status?</p> <p><u>Answer:</u> We hope that the GIS layer can capture location, contributing/non-contributing, take of construction, and if there is more than one structure on the property.</p>
2.4	<p><u>Question:</u> Does the area include outside the existing District boundary to see if other contributing properties are present?</p> <p><u>Answer:</u> The area is only the Madison Local Historic District which includes the entire downtown district. We did not include areas outside the existing district.</p>

2.5	<p><u>Question:</u> Who would be responsible for creating a GIS database of the survey information?</p> <p><u>Answer:</u> We anticipate the consultant working with our GIS software provider to create the GIS database. Jefferson County receives its GIS software from WTH Technology.</p>
2.6	<p><u>Question:</u> Would you want the survey information to be collected digitally or in a hard-copy format? Or both?</p> <p><u>Answer:</u> This is up to the consultant. The City of Madison does not have a preference.</p>
2.7	<p><u>Question:</u> Will the City be coordinating with the DHPA to have the survey information updated in SHAARD? And if so, who would be the responsible party for handling that?</p> <p><u>Answer:</u> This survey is for our local district and therefore will not be shared with DHPA.</p>
2.8	<p><u>Question:</u> Is there an available budget for the survey?</p> <p><u>Answer:</u> We do not have a set budget for the survey.</p>
2.9	<p><u>Question:</u> For email delivery, would you still like five copies attached?</p> <p><u>Answer:</u> One emailed copy is sufficient.</p>
2.10	<p><u>Question:</u> Under Section IV, c. "Reconnaissance and Intensive-Level Survey" addresses Reconnaissance Level survey but does not address Intensive Level survey. Is an Intensive Level Survey required and if so approximately how many properties will require an Intensive Level Survey?</p> <p><u>Answer:</u> The City of Madison is only asking for a Reconnaissance level survey.</p>
2.11	<p><u>Question:</u> Who will be deciding the evaluation criteria as "historic/contributing" and "nonrated/noncontributing"?</p> <p><u>Answer:</u> The consultant will work with the Director of Planning to determine the evaluation criteria for historic/contributing and nonrated/noncontributing.</p>

2.12	<p><u>Question:</u> Referring to item “iv” under scope of services, will these be individual property maps, an overall map, or both?</p> <p><u>Answer:</u> That section is referring to an overall district map which color codes the structures as historic/contributing and nonrated/noncontributing.</p>
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END OF ADDENDUM