

§ 35.22 PRESERVATION AND COMMUNITY ENHANCEMENT PROGRAM (PACE) NONREVERTING FUND.

- A. An account is established for the purpose of the deposit of monies from donations, appropriations from city accounts, fundraisers, fees or any other lawful source for the exclusive use for the Preservation and Community Enhancement Program (PACE).
- B. This account shall be named the Preservation and Community Enhancement Program (PACE) and all funds contained in the account shall be expended only for the exclusive purpose of matching funds for grants and for financing the maintenance and operation of the PACE Program.
- C. A PACE Grant Review Committee will be established as follows:
  - 1. The PACE Grant Review Committee shall consist of five members who shall be residents of the City of Madison. All members should have a strong understanding of preservation and be knowledgeable of the City of Madison's Historic District Guidelines. A sixth member shall be added to the PACE Grant Review Committee during the period of time the Jefferson County government contributes financially to the Preservation and Community Enhancement Program Nonreverting Fund. This member shall be a resident of Jefferson County.
  - 2. The five City members shall be appointed as follows: Three of the members shall be appointed by the Mayor and two of the members shall be appointed by the Common Council. For the initial appointments, the Mayor shall appoint one member to serve for one year, one member to serve for two years and one member to serve for three years. The Common Council shall appoint one member to serve for one year and one member to serve for two years. Except for the initial appointments, each member shall serve for three-year terms and may be reappointed for one additional three-year term. The initial appointments of one- and two-year terms may serve for two full three-year terms in addition to their initial term. After completion of serving the maximum terms allowed, a former member may be reappointed to additional terms, but shall have at least a one year break in service to be eligible to serve any additional terms. A sixth member shall be appointed to the PACE Grant Review Committee during the period of time the Jefferson County government contributes financially to the Preservation and Community Enhancement Program Nonreverting Fund. Said sixth member shall be appointed by the Jefferson County Commissioners with consent of the Mayor. The sixth member may serve for two full three-year terms. After completion of serving the maximum terms allowed, a former member may be reappointed to additional terms, but shall have at least a one year break in service to be eligible to serve any additional terms.
  - 3. All members shall serve until a successor is appointed and qualified. The member's term will end on December 31 in the year his or her term is completed.
  - 4. At the first meeting of each year, the Committee will choose a chair and vice-chair to conduct their meetings. A majority of the Committee shall constitute a quorum. The Mayor shall act as a member of the Committee with voting rights in cases where there is

not a majority vote.

5. If a vacancy occurs, a successor shall be appointed in the same manner as the departed member and the successor shall serve the remainder of the vacated term.
  6. The appointing authority may summarily remove a member appointed by him, her or them from office at any time.
  7. PACE Grant Review Committee members are not entitled to compensation for services rendered except for expenses incurred in the performance of their duties.
- D. Members of the Common Council are to be provided photos of the approved projects before the project has begun and after the project has been completed as well as the details of the project.
- E. All buildings within the city's P.A.C.E. Program Area are eligible to receive grants from the P.A.C.E. funds.
- F. The P.A.C.E. Grant Programs are a matching grant program with a maximum grant award of up to \$25,000.00. Fifty percent of the funds will be provided to the recipient after 50% of the project is completed and the balance of the grant funds to be provided to the recipient following the project total completion. If the project is not completed within 12 months following the grant approval by the City of Madison Board of Public Works and Safety, the grantee may request approval by the Board of Works and Safety for an extension for a period not to exceed 12 additional months. If the project is not completed within the original 12 months along with any approved extension by the Board of Public Works and Safety, then all funds previously provided to the recipient shall be returned and placed in the PACE Nonreverting Fund for future distribution.
- G. Failure to complete any project may result in the city placing a lien on the property recovering grant monies in the amount of monies received.
- H. PACE grants will be awarded on at least a quarterly basis as long as funds are available. Awards may be made without restriction as determined by the Program guidelines scoring system. It is not required that all available funds for the PACE Program be awarded in a given calendar year.
- I. The responsibility for the administration of the PACE Program is allocated to the Mayor or his or her designee and the Mayor is authorized to promulgate certain rules and guidelines with respect to the eligibility and the administration of PACE expenditures or PACE grants.
- J. In all manners appropriate, the city and other parties involved shall work to generate private support and incentives consistent with the objectives of the Program.
- K. The express and written approval of the Board of Public Works and Safety shall be obtained prior to the expenditure of funds from the account.

- L. The account shall be nonreverting and exist perpetually unless terminated by a subsequent ordinance enacted by the Common Council.
- M. If the account is terminated by a subsequent ordinance enacted by the Common Council, the remaining balance of the terminated account shall revert to the general budget of the Common Council.

(Ord. 2014-4, passed 4-22-14; Am. Ord. 2016-23, passed 12-20-16; Am. Ord. 2020-4, passed 4-21-20)