



# MADISON

*Indiana*  
Economic and Redevelopment

## ***Riverfront Liquor License Renewal Application***

*Obtaining a Liquor License within the Downtown Madison Riverfront Redevelopment District*

**Please turn in completed Renewal Application including \$1,000  
Renewal Fee to: The Economic Development Department  
City Hall, 101 West Main Street**

**Information Type:** (Check All That Apply)

- ☐ Applicant
- ☐ Property Owner
- ☐ Tenant

**Application Type:** (Check the one that you previously checked on the initial application)

- ☐ Restaurant
- ☐ Cultural Experience Venue

**Primary Owner Contact and Proof of Ownership (Please Attach)**  
(State of Indiana – Secretary of State Request)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

**Business Classification (S Corp, LLC, Etc.): (Please Attach Proof)**

\_\_\_\_\_

**Other Owners/Percentages (If applicable)**

\_\_\_\_\_ %

\_\_\_\_\_ %

### **FOR OFFICE USE ONLY**

\_\_\_\_\_  
Date Received

\_\_\_\_\_  
Reviewed by

\_\_\_\_\_  
Date of Review

\_\_\_\_\_  
Council Approved

\_\_\_\_\_  
Condition of Eligibility Letter  
Sent Date

\_\_\_\_\_  
Notes:

**Business/Property Information:**

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Property Parcel ID Number: \_\_\_\_\_ **(Can be found online or through the planning office)**

Beer Wine & Liquor-River & Lake License Number: \_\_\_\_\_

**Madison Riverfront District Liquor License Permit Renewal Checklist:**

1. Updated business statement for the coming year and how the business will continue to contribute to the cultural fabric and quality of life of Madison and the tourism industry (hours of operation, menus, improvements, etc.) **(Please Attach)**

- a. Number of jobs and nature of jobs added to the community in the past year

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- b. Demonstrated efforts of collaboration in the market and support of the broader Riverfront District

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2. A one-year (calendar year from renewal) Point of Sale Report of the business that shows revenue from food and alcohol sales separately **(Please Attach)**

3. Dates of operation for the past year

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4. Proof of insurance. **(Please Attach)**
  - a. Business Liability
5. Submit a copy of existing State Lakefront Liquor License **(Please Attach)**
6. Submit one hard copy including a \$1,000 renewal application fee

### **CONDITION OF ELIGIBILITY**

All Madison Riverfront District Renewal Permit applications will be under review by the Economic Development Department, the Mayor, and City Council of the City of Madison.

If the renewal application is approved the Mayor will give the applicant a signed letter to that effect.

The applicant is responsible for contacting the City Planner, City Building Inspector and/or the City Zoning Board, to mutually identify any information, that is not applicable, needed for following City Ordinances and Permit Process. The applicant is required to provide any other information requested by the City of Madison, and the Economic Development Department, to demonstrate compliance, with the requirements of the Riverfront District Permit.

Restaurants receiving one, two, or three-way licenses, within the District, will be required to sell a minimum of \$200,000 in gross food sales, for the first two years, and \$275,000 for the third year and beyond. The restaurant must be open a minimum of 240 days per year.

Cultural experience venues receiving one, two or three-way licenses within the District will be required to have a minimum performance capacity of 125 people and must adhere to the state minimum of food requirement under, 905 IAC 1-20-1, under the authority of IC 7.1-3-20-9.

As part of the yearly license renewal, applicants will have to demonstrate that these requirements have been met at the location for which the license has been granted, in addition to the requirements of the City of Madison application process.

Permits are not transferable, not portable within or without the district and any renewals are subject to compliance, with the terms of these local rules, and any agreement negotiated with the City of Madison. The permits shall not be pledged as collateral, or subject to any lien, judgment, property settlement agreement, or third-party claim.

The information included, in and with, this application, is completely true and correct to the best of my knowledge and belief.

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(Applicant's Signature)

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(Date)

Property Owner's Signature (the "owner" does not include tenants or contract buyers): I authorize the filing of this renewal application and will allow the City to enter this property for purpose of analyzing this request.

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(Owner's Signature)

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(Date)

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(Owner's Signature)

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(Date)