

BID FORM
MADISON CITY HALL RENOVATION PROJECT: PHASE 1
OCTOBER 7, 2021

I. BID INFORMATION:

- a. Bidder: _____
- b. Project Name: Madison City Hall Renovation Project: Phase 1
- c. Project Location: Madison, Indiana
- d. Owner: City of Madison, Indiana
Attn: Nicole M Schell, Director of Planning
Madison City Hall
101 W Main St.
Madison, IN 47250
- e. The undersigned BIDDER proposes and agrees, if this Bid is accepted, to enter into an Agreement with OWNER in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

II. BIDDER'S CERTIFICATION:

- a. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation;
- b. BIDDER has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid;
- c. BIDDER has not solicited or induced any individual or entity to refrain from bidding; and
- d. BIDDER has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract.

III. BASIS OF BID:

- a. The BIDDER proposes to accept as full payment for the work proposed herein the amounts computed under the provisions of the Contract Documents and based upon the lump sum or unit prices, it being expressly understood that the lump sum or unit price is independent of the exact quantities involved. BIDDER agrees

that the lump sum or unit price represents a true measure of the labor, materials, and equipment required to perform the work, including all allowances for overhead, profit, taxes and fees for each type of work called for in the Contract Documents.

- b. The bid item for Mobilization is to include all Pre-construction expenses and costs of preparatory work and operations including planning meetings to refine the exact scope of work for the work items to be performed.
- c. The BIDDER agrees to furnish all material, labor, equipment and services necessary to complete the construction of the above-named project, for the stipulated sum of:
 - i. _____ (\$_____)
 - ii. The above amount may be modified by amounts indicated by the BIDDER on the attached Unit Prices Form

IV. LIST OF SUBCONTRACTORS:

- a. The following companies shall execute subcontractors for the portions of the Work indicated:
 - i. Plaster Ceiling Repair: _____
 - ii. Plaster Wall Repair (Including Brick Infill): _____
 - iii. Window Rehabilitation: _____
 - iv. Salvage Door Installation: _____
 - v. Casing Rehabilitation: _____
 - vi. Baseboard Rehabilitation: _____
 - vii. Staircase Rehabilitation: _____
 - viii. Flooring Refinish: _____
 - ix. Ceiling and Wall Painting: _____

V. TIME OF COMPLETION:

- a. BIDDER agrees to commence the Work of the Contract Documents on the date specified in a written Notice to Proceed to be issued by the OWNER and shall fully complete the Work by September 10, 2022.

VI. BIDDER'S ACKNOWLEDGEMENTS:

- a. BIDDER accepts all of the terms and conditions of the Instructions to Bidders. This Bid will remain subject to acceptance for 90 days after the Bid opening, or for such longer period of time that BIDDER may agree to in writing upon request of OWNER.
- b. The BIDDER agrees that if this Bid is accepted, they will, within 30 calendar days after Notification of Award, execute the contract with the OWNER and will, to the extent of their Bids, furnish all machinery, tools, apparatus, and other means of construction to do the work in the manner, in the time, and according to the methods as specified in the Contract Documents.
- c. The BIDDER further agrees, if awarded the contract, to begin work within 30 calendar days after the Notice to Proceed, unless otherwise stipulated in the Notice to Proceed, and to complete the contract within the time specified in the Agreement.
- d. BIDDER accepts the terms and conditions of the Bidding Document

VII. BIDDER'S REPRESENTATIONS:

- a. In submitting this Bid, BIDDER represents that:
 - i. BIDDER has examined and carefully studies the Bidding Documents, other related data identified in the Bidding Documents, and the following Addenda, receipt of which is hereby acknowledged:

Addendum No.

Addendum Date

- b. BIDDER has visited the Project Area and become familiar with and is satisfied as to the general, local, and Project Area conditions that may affect cost, progress, and performance of the Work.
- c. BIDDER is familiar with and is satisfied as to all Laws and Regulations that may affect cost, progress, and performance of the Work.
- d. There are no detailed plans for the project. The work tasks will be established in collaborative fashion with the OWNER'S representative, general contractor and specific tradespeople to determine the best plan to meet the City's goals and objectives to restore the building.

VIII. BID SUPPLEMENTS:

- a. The following supplements are a part of this Bid Form and are attached hereto.
 - i. Bid Form Supplement – Unit Prices
 - ii. State of Indiana Contractor's Bid for Public Work – Form 96
 - iii. Non-Collusion Affidavit

IX. CONTRACTOR'S LICENSE:

- a. The BIDDER further states that it is a duly licensed contractor, for the type of work proposed, in Madison, Indiana, and that all fees, permits, etc., pursuant to submitting this proposal have been paid in full.
- b. The BIDDER agrees that all subcontractors shall be registered as contractors with the City of Madison or will register prior to work commencing.

X. SUBMISSION OF BID:

- a. Respectfully submitted on _____ day of _____, 2021.
- b. Submitted by: _____ (Name of Bidder)
- c. Authorized Signature: _____ (Handwritten Signature)
- d. By: _____ (type or print)
- e. Title: _____ (Owner/Partner/President/VP)
- f. Witnessed By: _____ (Handwritten Signature)
- g. Attest: _____ (Handwritten Signature)
- h. By: _____ (type or print)
- i. Title: _____ (Corporate Secretary or Assistant Secretary)
- j. Street Address: _____
- k. City, State, Zip: _____
- l. Phone: _____
- m. Contractor License No.: _____
- n. Federal ID No.: _____ (Affix Corporate Seal Here)

END OF DOCUMENT

SCHEDULE OF UNIT PRICES
MADISON CITY HALL RENOVATION PROJECT: PHASE 1
OCTOBER 7, 2021

I. SUMMARY

- a. Unit price is an amount incorporated in the agreement, applicable during the duration of the work as a price per unit of measurement for materials, equipment, or services, or a portion of the work, added to or deducted from the contract sum by appropriate modification, if the scope of work or estimated quantities of work required by the contract documents are increased or decreased.

II. PROCEDURES

- a. Unit prices include all necessary material, plus cost for delivery, installation, insurance, applicable taxes, overhead, and profit.
- b. Owner reserves the right to reject contractor's measurement of work-in-place that involves use of established unit prices and to have this work measured, at owner's expense, by an independent surveyor acceptable to contractor.

III. SCHEDULE OF UNIT PRICES

ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	BID UNIT PRICE	TOTAL BID PRICE
1	Plaster Ceiling Repair				
2	Plaster Wall Repair				
3	Window Rehabilitation				
4	Salvage Door Installation				
5	Casing Rehabilitation				
6	Baseboard Rehabilitation				
7	Staircase Rehabilitation				
8	Flooring Refinish				
9	Ceiling And Wall Painting				

Sub-Total Bid Amount \$ _____

BIDDER acknowledges that estimated quantities are not guaranteed and are solely for the purpose of comparison of Bids, and final payment for all unit price Bid items will be based on actual quantities, determined as provided in the Contract Documents.

END OF DOCUMENT

County of Residence: _____