



# MADISON Indiana

## Board of Public Works and Safety Minutes

**MEETING DATE:** Monday, October 20, 2025, at 11:30 AM

**MEETING PLACE:** City Hall- Council Chambers

The Board of Public Works and Safety, City of Madison, Indiana, met at 11:30 AM in the Council Chamber, City Hall.

**Calling of roll and notice of absentees:** Eaglin, Courtney, and Carlow were present (3-0).

**Approval of Minutes:** Eaglin moved to approve the October 6, 2025, minutes, seconded by Carlow. All in favor, motion carried (3-0).

**Claims—General/Payroll:** Carlow moved to approve the general and payroll claims as submitted, seconded by Eaglin. All in favor, motion carried (3-0).

**Adjustments:** None.

**Unfinished Business:** None.

### New business:

**Amendment #1 to TSO Professional Services Agreement:** On September 10, 2024, the City entered into an agreement with Jacobi, Toombs, and Lanz, LLC (JTL) for civil engineering services related to the Madison Transfer Station rehabilitation project. JTL is proposing additional services beyond the original scope of work, including property research and additional surveying, post-bid and pre-construction design and administration, and construction site inspections. These proposed additions would increase the contract amount by \$24,500.00, for a revised total of \$74,500.00. **Motion:** Eaglin moved to approve Amendment #1 to the TSO Professional Services Agreement, seconded by Carlow. All in favor, motion carried (3-0).

**Resolution 2025-48B: Parking Space Closing – Pakalana’s Poke Wagon – Oct. 24-25:** A request was presented by the Isa Center on behalf of Pakalana’s Poke Wagon for the temporary closure of one (1) parking space in front of the Ohio Theatre, located at 105 East Main Street. The request seeks permission for the food truck to park and operate during the theatre’s *Horror at the Ohio* event, scheduled for October 24–25, 2025. The proposed resolution would authorize the closure of the space from 4:00 p.m. on October 24 through 9:00 p.m. and on October 25, 2025, from 11:00 a.m. to 2:00 p.m. to allow for setup and food vending. The timeframe on October 25, 2025, was an amendment requested by Isa. **Motion:** Courtney moved to approve the amended Resolution 2025-48B, seconded by Eaglin. All in favor, motion carried (3-0).

**Resolution 2025-49B: Parking Space Closing – Pakalana’s Poke Wagon – Nov. 7-8:** A request was presented by the Isa Center on behalf of Pakalana’s Poke Wagon for the temporary closure of two (2) parking spaces in front of the House of Jane, located at 207 East Main Street. The request seeks permission for the food truck to park and operate during the *Mad Hop* event, scheduled for November 7–8, 2025. The proposed resolution would authorize the closure of the spaces from 6:00 p.m. on November 7 through 7:00 p.m. on November 8, 2025, to allow for setup and food vending. **Motion:** Courtney moved to approve Resolution 2025-49B, seconded by Eaglin. All in favor, motion carried (3-0).

**Resolution 2025-50B: Parking Space Closing – DonutNV Food Truck – Nov. 14:** A request was presented by Becky Pyles on behalf of DonutNV for the temporary closure of parking spaces in front of the James Dell clothing store, located at 108 West Main Street. The request seeks permission for the food truck to park and operate for food vending on Friday, November 14, 2025. The proposed resolution would authorize the closure of four (4) parking spaces from 10:00 p.m. to midnight on Thursday, November 13, 2025, to allow for setup. Following the setup, DonutNV would detach its tow vehicle, reopening two (2) parking spaces for public use. The remaining two (2) spaces directly in front of the store would remain closed from 10:00 p.m. on November 13 through 10:00 p.m. on November 14, 2025, to accommodate food vending operations. **Motion:** Eaglin moved to approve Resolution 2025-50B, seconded by Carlow. All in favor, motion carried (3-0).

**Resolution 2025-51B: Street Closure – Block Party:** A request was presented by Rusty Bladen for the temporary closure of Mill Street, between First Street and Second Street, in conjunction with the annual neighborhood block party for residents living on or around Mill and Second Streets. The event is scheduled for Sunday, October 26, 2025. The proposed resolution would authorize the closure of this portion of Mill Street from 9:00 a.m. until 6:00 p.m. on that date. **Motion:** Courtney moved to approve Resolution 2025-51B, seconded by Carlow. All in favor, motion carried (3-0).

**Nuisance Appeal – 349 Cedarwood Drive – Code Enforcement Officer, Duey O’Neal:** There is uncertainty regarding whether a formal appeals process exists directly to the Board of Public Works for nuisance appeals and what the specific appeal is for. The board is requesting research and clarification before moving forward.

**PACE Applications: 1126 W Second Street, 307 West Street, & Central Hotel – Historic Preservationist, Brenna Haley:** 1126 W Second is a dilapidated structure application. Work would include re-siding the structure, filling the holes, stabilizing the structure, re-framing, adding a new subfloor, foundation, and roofing. **Motion:** Eaglin moved to approve the PACE Final for 1126 W Second, seconded by Carlow. All in favor, motion carried (3-0).

Application  
307 West is a dilapidated structure application. Work would include reworking the façade to what it was historically, door replacement, repairing fire and water damage, and installing a new HVAC system. **Motion:** Eaglin moved to conditionally approve the PACE Application for 307 West Street with an update on what the façade will look like, seconded by Courtney. All in favor, motion carried (3-0).

D Wolf Enterprises submitted four PACE applications for the Central Hotel. Two were approved, but the scope of work for the other two did not fully cover the work intended to take place. After speaking with the owners, there was an agreement to submit two applications for funding under the umbrella address of Central Hotel. The two remaining applications will be sent back to the PACE committee for funding recommendations, contingent on an expanded scope of work to be reviewed by staff. **Motion:** Courtney moved to approve the two PACE Applications for 301, 305, and 307 Mulberry and 115 E Second, seconded by Carlow. All in favor, motion carried (3-0).

**PACE Finals – 308 Elm Street, 403 W Second Street, 723 W Third Street, & 725 W Third Street – Brenna Haley:** 308 Elm Street was a dangerous structure and has already received \$5,000.00 of its disbursement. They are asking for the remaining \$5,000.00 disbursement. 403 W Second Street was a rehabilitation grant, and they are requesting the full disbursement of \$7,500.00. 723 and 725 W Third Street were rehabilitation grants, and they are requesting the remaining half of those disbursements in the total amount of \$7,500.00. **Motion:** Eaglin moved to approve the PACE finals, seconded by Carlow. All in favor, motion carried (3-0).

**Mayor’s Comments:** Milling and paving are happening now on Main Street. Next month, work will move on to concrete work, curbing, and bump-outs. 2026 work will include crosswalk safety signalization, resurfacing, gutter, storm drains, and curbing. This weekend, the City of Madison will be hosting the Harvest Festival at Bicentennial Park.

**Public comment:** None.

**Next meeting:** Monday, November 3, 2025, at 11:30 AM.

**Adjourn:** Eaglin moved to adjourn, seconded by Carlow. All in favor, motion carried (3-0).

Attested:

  
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**Shirley Ryneerson, Clerk-Treasurer**

  
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**Karl Eaglin**

  
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**Mayor Bob Courtney**

  
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**David Carlow**

