



PROJECT BRIEF – RENEWALS

Meeting Date: 08/11/2025

Renewal Description and Payment Status:

1. **BZCU-23-62:** ANGELA THARP – Conditional Use Permit for a Conditional Use Permit for a mobile home.

Location: 988 Saddletree Ln

Zoned: R-8

1 Year Renewal

Payment Status: Paid

Notes: No complaints

2. **BZCU-23-67:** SARAH E. (LIBBY) MANN – Conditional Use Permit for a Conditional Use Permit for a Bed & Breakfast.

Location: 409 W FIRST ST

Zoned: HDR

1 Year Renewal

Payment Status: Not Paid

Notes: No complaints

3. **BZCU-23-63:** HOWIE & LISA CUTSHALL – Conditional Use Permit for a Conditional Use Permit for a medical facility with multiple doctor offices.

Location: 601 BROADWAY ST

Zoned: HDR

1 Year Renewal

Payment Status: Not Paid

Notes: No complaints

4. **BZCU-24-57:** CASA of Jefferson County – Conditional Use Permit for a Conditional Use Permit to provide an office for support staff and volunteers for children advocacy.

Location: 319 W SECOND ST

Zoned: HDR

1 Year Renewal

Payment Status: Paid

Notes: No complaints

5. **BZCU-23-66:** Garrett Leahigh – Conditional Use Permit for a Conditional Use Permit to utilize property as a second residence and short-term rental.

Location: 312 E Third St

Zoned: CBD

1 Year Renewal

Payment Status: Not Paid

Notes: No complaints

6. **BZCU-23-45:** Mary Ann Bennett – Conditional Use Permit for a Conditional Use Permit for a residence with camping on select dates/events and additional occasional use by family/friends.

Location: 1011 Fillmore St

Zoned: OS

1 Year Renewal

Payment Status: Not Paid

Notes: No complaints

7. **BZCU-23-57:** Fortino Miranda – Conditional Use Permit for a Conditional Use Permit for a mobile home.
Location: 3684 W Interstate Block Rd
Zoned: RA
1 Year Renewal

Payment Status: Not Paid

Notes: No complaints, renewal reminder letter returned as undeliverable

8. **BZCU-23-58:** Rebecca Brown – Conditional Use Permit for a Conditional Use Permit for short-term rentals.
Location: 307 E Fourth St
Zoned: HDR
1 Year Renewal

Payment Status: Paid

Notes: No complaints

9. **BZCU-23-60:** Renewals: Catherine Parker Initial App: Kelsey Shaw – Conditional Use Permit for a Conditional Use Permit for short and long-term rentals.
Location: 118 Ferry St
Zoned: HDR
1 Year Renewal

Payment Status: Paid

Notes: No complaints

10. **BZCU-24-56:** Carolina and Ken Mackinlay – Conditional Use Permit for a Conditional Use Permit for a single-family residence to be used as a short-term rental.
Location: 1328 W Second St
Zoned: HDR
1 Year Renewal

Payment Status: Not Paid

Notes: No complaints

Preliminary Staff Recommendation: Approve Paid Renewals; Letter for those who have not paid
Conditions:

PROJECT BRIEF – OLD BUSINESS (RENEWAL)

Meeting Date: 08/11/2025

Renewal Description and Payment Status:

1. **BZCU-23-48:** Sandra Smith – Conditional Use Permit for a Conditional Use Permit for a mobile home.
Location: 3598 W Interstate Block Rd
Zoned: RA
1 Year Renewal

Payment Status: Not Paid

Notes: No complaints; attorney sent certified letter on 7/21/25