



MADISON *Indiana*

Board of Public Works and Safety Minutes

MEETING DATE: Monday, July 7, 2025, at 11:30 AM

MEETING PLACE: City Hall- Council Chambers

The Board of Public Works and Safety, City of Madison, Indiana, met at 11:30 AM in the Council Chamber, City Hall.

Calling of roll and notice of absentees: Eaglin, Courtney, and Carlow were present (3-0).

Approval of Minutes: Eaglin moved to approve the June 16, 2025, minutes, seconded by Carlow. All in favor, motion carried (3-0).

Claims—General/Payroll: Carlow moved to approve the general and payroll claims as submitted, seconded by Eaglin. All in favor, motion carried (3-0).

Adjustments: None.

Unfinished Business: None.

New business:

INDOT Change Order #10 – Director of Streets, Facilities, & Solid Waste, Chris Hale: This change order reflects a minor adjustment to the Clifty Drive road project in the amount of \$16,218.00, with the City responsible for 20% of the cost. The adjustment is for the addition of reducer couplings needed to accommodate a small modification to the gas line. Chris also provided the board with a brief update on the progress of the Clifty Drive project, along with other ongoing infrastructure projects throughout the city. **Motion:** Eaglin moved to approve INDOT Change Order #10, seconded by Carlow. All in favor, motion carried (3-0).

Rate Consultants' Engagement Letter from Sherman, Barber, & Mullikin: This agreement is for the City, which has experienced significant cost increases and now seeks to evaluate how those increases have affected the financial position of the Utilities department. The goal is to determine whether additional revenue is needed and, if so, how it should be reflected in customer rates and charges. The City's last rate study for Utilities was conducted in 2022. **Motion:** Courtney moved to approve the Rate Consultants' Engagement Letter, seconded by Carlow. All in favor, motion carried (3-0).

Main Street Construction Project Update – Tony Steinhardt, Economic Development Director: The Main Street Construction Project is set to begin soon, with Phase One scheduled to start this fall. This phase will focus on the section of Main Street between the east side of the Mill Street intersection and the Broadway Street intersection. Planned improvements include sidewalk replacement, curb and drainage upgrades, and milling and paving of the roadway. In Q3, the City will also begin installing decorative street lighting along the west end of Main Street, stretching from Cragmont to the new trailhead at the Madison Connector Trail. Additionally, new sidewalks will be installed on West Main Street in preparation for next year's federally funded highway project. To help prevent unexpected damage during construction, the City has hired a firm to evaluate the condition of properties and businesses along Main Street. Affected property owners will receive notices with more details and a request for permission to access their property for the assessment. Participation is voluntary—property owners are not required to grant access.

Resolution 2025-36B: Unbroken Circle Music Festival, September 4-6, 2025: A resolution is being presented to the Board of Public Works and Safety following a request from Brent Turner on behalf of the Unbroken Circle Music Festival Committee for street closures in connection with the festival, which is scheduled to take place from Thursday, September 4, through Saturday, September 6, 2025. The request proposes that the following streets be closed from Monday, September 1, 2025, at 8:00 a.m. through Monday, September 8, 2025, at noon: Vaughn Drive from the east side of Mill Street to the west side of Jefferson Street; Vine Street south of the Visit Madison parking lot to Vaughn Drive; Elm Street south from First Street to Vaughn Drive; Broadway south from the Brown Gym to Vaughn Drive; Poplar Street south from First Street to Vaughn Drive; Central Avenue south from First Street to Vaughn Drive (with homeowner access maintained); West Street from First Street south to Vaughn Drive, which will be used as a chicane area for emergency vehicles; and First Street between West Street and the Second Street entrance to Heritage Apartments. The resolution is being presented for consideration and has not yet been approved. **Motion:** Courtney moved to approve Resolution 2025-36B, seconded by Eaglin. All in favor, motion carried (3-0). *Jan V. - urged BPS to work w/organizers to keep clear access to Crystal Beach Pool.* BC

Resolution 2025-37B: Soup, Stew, Chili & Brew, October 11, 2025: A resolution is being presented to the Board of Public Works and Safety following a request from Alex Helton on behalf of the Madison Area Chamber of Commerce for street and parking lot closures in connection with the annual Soup, Stew, Chili, and Brew Festival, scheduled for Saturday, October 11, 2025. The request includes the closure of West Street from Main Street north to Fountain Alley for parking purposes only beginning at 6:00 p.m. on Thursday, October 9, through 9:00 p.m. on Saturday, October 11. Additionally, on Saturday, October 11, from 6:00 a.m. to 9:00 p.m., the following streets and parking lot are requested to be closed: Main Street from the west side of Jefferson Street to the east side of Broadway Street; West Street from Main Street north to Fountain Alley and from Main Street south to Hentz Lane; Mulberry Street from Main Street north to Fountain Alley and from Main Street south to Hentz Lane; Broadway Street from Main Street north to Third Street; all alleys running north from Main Street to Fountain Alley and south from Main Street to Hentz Lane between Jefferson Street and Broadway Street; and the city parking lot at the corner of Main Street and Poplar Street. This resolution is currently being presented for consideration and has not yet been approved by the Board. **Motion:** Eaglin moved to approve Resolution 2025-37B, seconded by Carlow. All in favor, motion carried (3-0).

Resolution 2025-18B Amendment: For the record, Resolution 2025-18B was adopted to address parking space closures for the Movies in the Park event. An amendment was made to include the addition of a movie and a street closure scheduled for August 1, 2025. **Motion:** Courtney moved to approve Resolution 2025-18B amendment, seconded by Carlow. All in favor, motion carried (3-0).

Code Enforcement Update – Code Enforcement Office, Duey O’Neal: A presentation was given to the Board and the public providing an update on the City’s ongoing code enforcement efforts. The full presentation is available for viewing on the City of Madison’s YouTube channel.

PACE Extension – Springdale Cemetery – Historic Preservationist, Brenna Haley: Work at Springdale Cemetery has included pressure washing, tuckpointing, roof repairs, installation of new gutters and downspouts, new front doors, and basement drying with a sump pump installation. Most of the exterior work is now complete, with the exception of the stained-glass window restoration. An extension has been requested through July 15, 2026, to allow for completion of the remaining work. **Motion:** Courtney moved to approve the PACE Extension, seconded by Eaglin. All in favor, motion carried (3-0).

PACE Midpoint – 821 Walnut Street – Historic Preservationist, Brenna Haley: This is a rehabilitation grant, and the owners are requesting half of their disbursement, totaling \$3,750.00. Completed work includes exterior painting, window preparation and repair, roof replacement, and refinishing and replacing the front door. **Motion:** Eaglin moved to approve the PACE Midpoint, seconded by Carlow. All in favor, motion carried (3-0).

PACE Finals – 1030 Park Avenue – Historic Preservationist, Brenna Haley: This project was funded through a Dilapidated Structure Grant. As the owners did not request a midpoint disbursement, they are now seeking the full amount of available funds. The completed work includes rebuilding the brick walls on the rear of the structure, installing steel beams in place of former openings, tuckpointing, and window replacement. **Motion:** Eaglin moved to approve the PACE Finals, seconded by Carlow. All in favor, motion carried (3-0).

Mayor's Comments: Thank you to everyone who helped prepare the City of Madison for last week's major Regatta event, including staff from the Police, Fire, Emergency Services, Streets, Utilities, and Planning, Preservation & Design departments. Your efforts are greatly appreciated. There will be no City Council meeting this week. The 4-H Fair is also taking place throughout the week. Additionally, the Transfer Station Operations construction project is progressing very well so far.

Public comment: None.

Next meeting: Monday, July 21, 2025, at 11:30 AM.



Adjourn: Eaglin moved to adjourn, seconded by Carlow. All in favor, motion carried (3-0).

Attested:


Shirley Rynearson, Clerk-Treasurer


Karl Eaglin




Mayor Bob Courtney

David Carlow