



MADISON *Indiana*

Application for Employment: Street Mechanic

Department: Street

Reports to: Director of Streets, Facilities, & Solid Waste

FLSA Status: Non-Exempt

Salary & Benefits:

This is a non-exempt position with an hourly wage based on qualifications and experience. Benefits include medical, dental, and vision insurance, life insurance, additional voluntary life insurance, a retirement plan, a health savings account, an employee assistance program, paid time off (sick, holiday, vacation time), parental leave benefits, and access to a no-cost clinic with Britt's Family Medicine.

Job Summary:

The mechanic is under the general supervision of the Director of Streets, Facilities, & Solid Waste and is responsible for repairs and modification work on automotive and heavy equipment in a team environment.

Essential Duties and Responsibilities:

- Cleaning and maintaining the city garage.
- Purchase repair parts and assist with the proper inventory of all parts and supplies.
- Assist with diagnostics, repairs, and preventative maintenance of city equipment.
- Maintain the vehicles and equipment for critical city services provided by Madison police, fire, street, and parks departments.
- Operate equipment for which he/she has been trained and certified for.
- Perform duties pertaining to the maintenance and improvement of the entire right-of-way of the certified streets of Madison.
- Complete daily work logs and reports detailing tasks performed and materials used.
- Perform other related duties as assigned.

Qualifications:

- High school diploma or equivalent required; additional technical training or certifications in automotive or diesel mechanics preferred.
- Experience in equipment and vehicle maintenance and repair, preferably with heavy-duty trucks, construction equipment, or municipal fleet vehicles.
- Knowledge of gasoline and diesel engines, hydraulics, electrical systems, and vehicle diagnostic tools.
- Willingness to obtain a Commercial Driver's License (CDL) within a designated time frame; the City will provide assistance and support for CDL training and testing.
- Ability to interpret technical manuals, schematics, and diagnostic codes.

- Must be able to safely operate equipment such as backhoes, dump trucks, snowplows, and other street department machinery for testing and maintenance purposes.
- Ability to work independently and as part of a team in varying weather conditions.
- Willingness to respond to emergency repairs and on-call duties during inclement weather or after hours.

Physical Demands & Working Environment:

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform essential job functions.

- **Environment:** Work is performed primarily outdoors in various weather conditions with periods of periodic exposure to excessive noise, dirt, dust, and fumes from both vehicles and equipment. Safety precautions must be used and followed at all times to avoid injury to oneself and others. The employee will be on call during severe weather on nights and weekends.
- **Physical:** The setup and operation of equipment may require moderate physical effort, such as bending, stooping, and moving to handle equipment controls. There may also be regular periods of heavy exertion. It is necessary to be able to lift up to 50 lbs.

Equal Opportunity Employer/ADA

The City of Madison is an Equal Opportunity Employer, and all qualified applicants will receive consideration for employment without regard to race, color, creed, religion, sex, age, national origin, or any other category protected by law. Further, the city will comply with all legal requirements related to affirmative action, and the employment of the handicapped, and veterans.

In compliance with the Americans with Disabilities Act, the City of Madison will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

To Apply:

Submit resumes and the Application for Employment at www.madison-in.gov/employment or email the full application and resume to jarmstrong@madison-in.gov.