



PROJECT BRIEF – NEW/OLD BUSINESS: RULES OF PROCEDURE AMENDMENTS

ARTICLE IX - MEETING AGENDA

Section 1. Agenda:

Current	Proposed
The agenda shall list all applications to be considered by the Board at the regular or special meeting. The applications shall be listed on the agenda in the order in which the petition was filed with the Staff. New or Old Business may be added to the agenda by board members or Staff following the applications.	<p>The agenda shall list all applications to be considered by the Board at the regular or special meeting. The applications shall be listed on the agenda in the order in which the petition was filed with the Staff by application type in the following order:</p> <ul style="list-style-type: none">• Conditional Use Applications• Variance from Development Standards• Variance of Use <p>New or Old Business may be added to the agenda by board members or Staff following the applications.</p>

Reason:

This will streamline the review process by allowing the board to review similar applications.

ARTICLE X - DISPOSITION OF PETITIONS

Section 2. Presentations:

Current	Proposed
D. The Staff may present a Staff Report detailing any opinions, findings, and/or recommendations relating to the petition.	A. The Staff may present a Staff Report detailing any opinions, findings, and/or recommendations relating to the petition.
F. Findings of Fact shall be completed for each application. Failure of response by a Board member shall be considered a "no".	<p>1. Findings of Fact may be prepared by staff and posted as part of the packet for public review. These will be presented to the Board for a vote to accept or reject the staff prepared Findings of Fact. The Chairman shall call for a discussion by members of the Staff prepared Findings of Fact. The Chairman shall call for a motion on the Staff prepared Findings of Fact which may be in the form of:</p> <ul style="list-style-type: none">• A motion to accept the Staff prepared Findings of Fact as part of the official record. If the motion to accept the Staff prepared Findings of Fact fails, the Chairman shall ask for each member to respond to the Findings of Fact for that application.• A motion to reject the Staff prepared Findings of Fact. Following an affirmative vote on the motion to reject the Staff prepared Findings of Fact, the Chairman shall ask for each member to respond to the Findings of Fact for that application. If the motion to reject the Staff prepared Findings of Fact fails, the board shall entertain a motion to accept the Staff prepared Findings of Fact.

Reason:

1. This will allow the board to review Staff's recommendation and findings of fact at the beginning of each application.
2. This will allow the board to publicly accept the staff prepared findings of fact by quorum vote or reject the staff prepared findings of fact by quorum vote.