



# MADISON *Indiana*

## Board of Public Works and Safety Minutes

**MEETING DATE:** September 16, 2024, at 11:30 AM

**MEETING PLACE:** City Hall- Council Chambers

The Board of Public Works and Safety, City of Madison, Indiana, met at 11:30 AM in the Council Chamber, City Hall.

**Calling of roll and notice of absentees:** Courtney, Eaglin, and Carlow were present (3-0).

**Approval of Minutes:** Eaglin moved to approve the September 3, 2024, minutes, seconded by Carlow. All in favor, motion carried (3-0).

**Claims:** Carlow moved to approve the claims as submitted, seconded by Eaglin. All in favor, motion carried (3-0).

**Adjustments:** None.

### New business:

**SRF Disbursement Request #L-2:** SRF Disbursement Request L-2, for Commonwealth Engineers, is a total of three invoices dated 09/29/2024. Invoice 60494 is for \$1,820.47 for Construction and Post-Construction, Invoice 60495 is for \$1,150.00 for RPR Inspection, and Invoice 60496 is for \$177.11 for American Iron and Steel Compliance Fees. The total amount of the three invoices is \$3,147.58 and the amount of the SRF Disbursement is \$3,148.00. **Motion:** Courtney motioned to approve SRF Disbursement Request #L-2, seconded by Eaglin. All in favor, motion carried (3-0).

**MPD SOP #047: Department-Issued Cell Phones:** Department-issued cell phones will be provided to all sworn Madison police personnel (or others as determined by the Chief of Police) who, by the nature of their jobs, have a routine and continuing business need for use while conducting official city business. **Motion:** Courtney made a motion to approve MPD SOP #047, seconded by Carlow. All in favor, motion carried (3-0).

**Joint Use and Maintenance Agreement with INDOT:** The city has applied for permit #T0000186624 for the installation of landscape, irrigation system, benches, concrete pads, and sidewalk, on a state-owned parcel on the northeast corner of the intersection of US 421 and First Street, detailed in the Agreement and depicted in Exhibit A. Interested individuals can find a copy of the full description of the agreement on the City of Madison website. **Motion:** Eaglin made a motion to approve the Joint Use and Maintenance Agreement with INDOT, seconded by Carlow. All in favor, motion carried (3-0).

**PACE Finals: 209 E. 1<sup>st</sup>, 407 W. 2<sup>nd</sup>, 523, and 525 West St.:** 209 E. 1<sup>st</sup> St. was a rehabilitation grant for \$7,500.00. Work included siding and was completed according to the PACE grant. The disbursement request is for \$7,500.00. 407 W. 2<sup>nd</sup> St. was a rehabilitation grant for \$7,500.00. Work included windows, siding, and paint and was completed according to the PACE grant. The disbursement request is for \$7,500.00. 523 and 525 West St. was a dilapidated structure grant for \$25,000.00. Work included windows, tuckpointing, doors, and structural framing/joists. Work was completed according to the PACE grant. The disbursement request is for \$12,500.00. **Motion:** Courtney made a motion to approve the PACE Finals, seconded by Eaglin. All in favor, motion carried (3-0).

**Unfinished Business: Motion:** Courtney moved to take the unfinished business off the table and put them back on the agenda, seconded by Carlow. All in favor, motion carried (3-0).

**PACE Funding Request for 524 Jefferson St./Madison Christian Health:** The grant type for this structure is a dilapidated structure grant. The grant is for \$25,000.00. The private investment in this structure is \$147,238.00. The PACE grant application was withdrawn due to work not beginning within the year 2024. The applicant will resubmit an application when plans for work on the structure are finalized and ready to begin. **Motion:** Courtney moved to consider the PACE funding request as withdrawn, seconded by Carlow. All in favor, motion carried (3-0).

**PACE Paul Bruhn Grant Application for 408 E. 4<sup>th</sup> St.** (tabled from June 17, 2024): The grant type for this structure is a rehabilitation grant. The maximum grant amount is \$20,000.00. Work includes removal of aluminum siding, restoration of original wood siding or addition of wood or LP Smart siding, restoration of original windows, and repair of the chimney. The approval requested is pending NPS review. **Motion:** Courtney moved to approve the Paul Bruhn Grant application for 408 E. 4<sup>th</sup> St. and to have Eaglin abstain from the vote, seconded by Carlow. All in favor, motion carried (2-0).

**Mayor's comments:** DG Market is in its opening stages and there will be a ribbon-cutting on Wednesday, September 18, 2024, at 11:00 am. The city has a candidate and an offer letter for the Director of Streets, Facilities, and Solid Waste. A special announcement will be made in the Council Chambers at 5:30 pm before the Council Meeting on Tuesday, September 17, 2024.

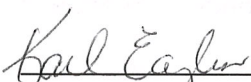
**Public comment:** None.

**Next meeting:** Monday, October 7, 2024, at 11:30 AM.


**Adjourn:** Eaglin moved to adjourn, seconded by Carlow. All in favor, motion carried (3-0).

Attested:

  
Shirley Rynearson, Clerk-Treasurer

  
Karl Eaglin

  
Mayor Bob Courtney

  
David Carlow

