# HISTORIC DISTRICT BOARD OF REVIEW

June 24, 2024

The Madison City Historic District Board of Review held the regularly scheduled meeting on Monday, June 24, 2024 at 5:30 p.m. at 101 W. Main Street. Mike Pittman presided over the meeting with the following members present: Happy Smith, Ken McWilliams, Carol Ann Rogers, Jed Skillman, Sandy Palmer, and William Jewell. Also present was Nicole M Schell – Director of Planning and Brenna Haley Historic Preservationist.

end of each application, the board will vote. board will then go through a list of items to see if they meet the guidelines. M. Pittman added that at the up to the microphone to answer any questions. N. Schell will present the particulars on the project. The Board of Review meeting. Once the application is announced the applicant or representative will come M. Pittman gave an overview of what to expect for those who have never been to a Historic District

### 5/28/2024 Minutes:

had any corrections or additions. M. Pittman asked if everyone had a chance to read the minutes for the meeting on May 28, 2024, and

S. Palmer moved to approve the minutes. Seconded by K. McWilliams

#### Roll Call:

S. Palmer	Approved
K. McWilliams	Approved
W. Jewell	Approved
J. Skillman	Approved
C. Rogers	Approved
H. Smith	Approved
M. Pittman	Approved

### Minutes stand approved.

### June 24, 2024 Historic District Board of Review

#### Applications:

Brian Marshall - C. of A. to build a 40-ft x 47-ft pole barn. Location: 108 W 5th St (rear of 701-703 West St)

Zoned: Central Business District (CBD)

applicant. Brian Marshall was present. N. Schell showed photos provided by the applicant and explained the changes proposed by the

to consider it under the Residential guidelines N. Schell asked the board to decide which guidelines to evaluate the building under. The board agreed

- help fill the height gap that was seen originally when comparing the building to the surrounding Street, drafted the project and explained that the wall height has been changed from 9 feet to 12 feet to S. Palmer asked for clarification on the height of the proposed structure. Ryan Rogers, 804 East First
- several buildings on the same block have vertical siding. the board and batten siding to horizontal to match surrounding buildings. B. Marshall explained that confirmed that it would be. K. McWilliams asked if B. Marshall would be willing to change the direction of plans to use. C. Rogers asked if the siding would be going all the way around the building. B. Marshall Palmer asked about the siding choice. B. Marshall provided a physical example of the metal siding he
- stated he would be willing to change it to a window if that would be preferable. M. Pittman asked if there was a vent on the front of the top level. B. Marshall confirmed the vent, but
- S. Palmer asked what dimensions the garage would be, and what material the door would be. B. Marshall confirmed that the door is 10 feet x 16 feet. The door is metal with a wood grain appearance to better match the surrounding buildings.
- beam, not a pole barn. that the structure would have a mono pour foundation with studded walls, which makes it post and foundation would be used. Gary McGinnis, Carmel Road, Hanover, the builder of the structure explained construction will not be seen once it has been cladded anyways. S. Palmer asked what kind of it is not since the structure will be post and beam construction. R. Rogers said that the overall H. Smith asked for confirmation on whether the structure is still considered a pole barn. B. Marshall said
- where a residence could have gone instead. B. Marshall explains that the entire other side of the street is commercial. M. Pittman mentioned the other structures that B. Marshall is working on as residences over on West Street H. Smith noted that it was disappointing to see another commercial structure go in in a residential area
- M. Pittman asked for public comment.

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C. Rogers – I agree.		
J. Skillman – I agree.		
guidelines.		
K McMilliams - There are issues still but basically this mosts the		
larger, double door should be installed.		
24.9 At double garages, two single garage doors rather than one		
24.8 Metal garage doors with a paneled design may be appropriate.		
the outbuilding relates or be flat with no panels.		
doors should either be appropriate for the style of house to which		
should be appropriate to the style of the house. Visible pedestrian		
24.7 Windows which are readily visible from the public right-of-way		
should not be higher than those of the existing primary building.		
24.6 Generally, the eaves and roof ridge of any new outbuilding		
the historical development of the property.		
24.5 Materials used for new garages and outbuildings should reflect		
lot.		
24.2 Site new garages and accessory buildings appropriately on the		
should be compatible with dwellings in the historic district.		OUTBUILDINGS
24. 1 The design of new garages and other accessory buildings		1
CONSTRUCTION - OUTBUILDINGS p. 101-102	102	CONSTRUCTION
Madison Historic District Design Guidelines – 24.0 NEW	p. 101-	24.0 NEW
	Page #	
Discussion	Guideline	Building Element

M. Pittman – I agree.	architecture right there.	maybe give a little bit on this one, as it's not all the same type of	B. Jewell - I agree. This is a transitional area, so I think we should	For those reasons, I disagree.	guidelines on the individual structure, and on the neighborhood.	think part of our responsibility is to consider the effects of the	this has its own address and it's on the face of a main street. I also	S. Palmer – I disagree too. It is not an accessory building behind, and	not meet the guidelines.	garage, which would be an accompanying building. So, I feel it does	H. Smith – I don't agree. I think the guidelines are describing a

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#### Roll Call:

M. Pittman Approved

H. Smith Denied

K. McWilliams

Approved

C. Rogers Approved

J. Skillman Approved

W. Jewell Approved

S. Palmer Denied

entire project. The motion to approve the Certificate of Appropriateness was approved. A Certificate will be issued for the

Larry and Joni Hoffman – C. of A. to build a 26-ft x 26-ft two story garage at the rear of the property.

Location: 1211 W Main St

Zoned: Medium Density Residential (R-8)

N. Schell showed photos provided by the applicant and explained the changes proposed by the applicant. Larry and Joni Hoffman were present.

excavated and held up with a retaining wall. Larry Hoffman explained that they do not currently have a contractor and are attempting to find one. L. Hoffman described the proposed structure as having a poured concrete stepped foundation. He explained that it would start at the alley and come into the yard 15 feet, where the dirt would be

even with the yard slope. L. Hoffman confirmed the structure would be level with the alley, while the second level would be of-way. L. Hoffman confirmed that it would not be visible. J. Hoffman explained that the property is on a be two stories tall. H. Smith asked if it would be visible from the front of the house from the public right-S. Palmer asked for clarification on the height of the structure. L. Hoffman stated that the building would

vinyl windows and a standing seam metal roof. H. Smith asked what materials would be used. L. Hoffman stated that it would be LP smart siding with

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J. Skillman mentioned a conversation he had with the applicants about the root pruning of a tree in their backyard that would end up being located between the house and the new structure. L. Hoffman confirmed that they would not be removing the tree.

M. Pittman asked for public comment.

M. Pittman – I agree.		
K. McWilliams – Lagree.		
J. Skillman – I agree.		
C. Rogers – Lagree.		
S. Palmer – I agree.		
B. Jewell - Lagree.		
H. Smith – In almost all regards, this project meets the guidelines.		
larger, double door should be installed.		
24.9 At double garages, two single garage doors rather than one		
24.8 Metal garage doors with a paneled design may be appropriate.		
the outbuilding relates or be flat with no panels.		
doors should either be appropriate for the style of house to which		
should be appropriate to the style of the house. Visible pedestrian		
24.7 Windows which are readily visible from the public right-of-way		
should not be higher than those of the existing primary building.		
24.6 Generally, the eaves and roof ridge of any new outbuilding		
the historical development of the property.		
24.5 Materials used for new garages and outbuildings should reflect		
on the lot.		
height to ensure it is not taller or wider than the principal building		
24.4 The outbuilding should maintain a proportional mass, size, and		
lot.		
24.2 Site new garages and accessory buildings appropriately on the		
should be compatible with dwellings in the historic district.		p. 101-102
24. 1 The design of new garages and other accessory buildings		- OUTBUILDINGS
CONSTRUCTION - OUTBUILDINGS p. 101-102	102	CONSTRUCTION
Madison Historic District Design Guidelines – 24.0 NEW	p. 101-	24.0 NEW
	Page #	
Discussion	Guideline	Building Element

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certificate of appropriateness to Larry and Joni Hoffman, the Madison Historic District Board of Review grant a motion, "Based on the preceding findings of fact, I move that M. Pittman asked for a motion. H. Smith made the following

materials that they specify in their application." located at 1211 West Main Street, for a garage at the back of the property that is the dimensions and

Seconded by K. McWilliams.

Roll Call:

M. Pittman Approved

H. Smith Approved

K. McWilliams

Approved

C. Rogers Approved

J. Skillman Approved

W. Jewell

Approved

S. Palmer Approved

entire project. The motion to approve the Certificate of Appropriateness was approved. A Certificate will be issued for the

Bob Vonch – C. of A. to build top floor addition on north side of structure Location: 407 E Vaughn Dr Zoned: OPEN SPACE (OS)

applicant. Bob Vonch was present. N. Schell showed photos provided by the applicant and explained the changes proposed by the

the overall look the same. confirmed that the proposed Hardie board siding would be the same as the rest of the structure to keep the building would end up wider. B. Vonch confirmed it would not end up any wider. B. Vonch also living space, and the addition will not be visible from the front of the structure. M. Pittman questioned if B. Vonch explains that the addition will be built onto the back of the existing structure to create more

of metal that the rest of the structure does. the addition would be placed. He also confirmed that the new section of roof would use the same kind Vonch stated that the pitch would remain the same everywhere except the section directly under where W. Jewell asked for a description of how the roofline would change after the work was completed. B

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staircase. B. Vonch confirmed nothing would happen to it. H. Smith asked if anything would happen to the section of the structure that overhangs the exterior

M. Pittman asked for public comment.

	<b>Building Element</b>
Page #	Guideline
	Discussion

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eave height to the roofline of the original building.	
26.7 Rooflines of new additions should be similar in form, pitch, and	
be acceptable for new additions. SEE WINDOWS GUIDELINES.	
the historic district; however, substitute window materials may also	
26.6 Wood windows are most appropriate for new additions within	
be allowed. SEE SIDING GUIDELINES.	
additions to historic buildings. Other substitute siding or trim may	
26.5 Vinyl, aluminum, or pressed wood are not appropriate on	
addition.	
(1) to show a break between the original structure and the new	
to significant features. Additions should be set in at least one foot	
ig  from the original building in the future without irreversible damage	
26.4 Additions should be constructed so that they can be removed	
of construction are encouraged.	
the original which clearly look like an addition and reflect the period	
details, surface texture, and location. Contemporary adaptations of	
forms, massing proportion and spacing of doors and windows,	
with the existing building in terms of materials, style, color, roof	
26.3 The design elements of a new addition should be compatible	
dominant and the additions are adjoining and smaller masses.	
principle of "additive massing" where the original structure remains	
by code or a non-aesthetic functional requirement. Observe the	
never be taller or wider than the original structure unless required	
massing so as not to overpower it visually. A new addition should	
compatible with the existing building in height, scale, size, and	
26.2 The overall proportions of a new addition should be	
the affected building or adjacent properties.	
have a minimal impact on the façade and other primary elevation of	
26.1 Where possible, locate new additions at the rear so that they	Additions
Construction - Additions p. 88-90	Construction -
p. 88-90 Madison Historic District Design Guidelines – 26.0 New	26.0 New p

H. Smith – I agree.		
W. Jewell – I agree.		
guidelines.		
S. Palmer – I think that this application is in compliance with the		
planning and building a new addition.		
existing buildings that have acquired significance over time when		
26.9 Consider in your plan older additions or other alterations to		
FOUNDATIONS GUIDELINES.		
existing foundations in material, color, detailing, and height. SEE		
26.8 Foundations should be similar to or compatible with the		Additions
Construction - Additions p. 88-90		Construction -
Madison Historic District Design Guidelines – 26.0 New	p. 88-90	26.0 New
	Page #	
Discussion	Guideline	Building Element   Guideline

M. Pittman – I agree.	K. McWilliams – I agree.	J. Skillman – I agree.	C. Rogers – I agree.

story in the rear of the dwelling." appropriateness for Bob Vance at 407 East Vaughn Drive for the proposed construction of a second of fact, I move that the Madison Historic District Board of Review approve a certificate of M. Pittman asked for a motion. S. Palmer made the following motion, "Based on the preceding findings

Seconded by W. Jewell.

#### Roll Call:

H. Smith M. Pittman Approved

Approved

K. McWilliams Approved

C. Rogers Approved

J. Skillman Approved

W. Jewell Approved

S. Palmei Approved

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entire project. The motion to approve the Certificate of Appropriateness was approved. A Certificate will be issued for the

Kyle and Stephanie Smith – build a 44-ft x 66-ft new residential structure

Location: 1016+ E First St

Zoned: HISTORIC DISTRICT RESIDENTIAL (HDR)

applicant. Kyle and Stephanie Smith were present. N. Schell showed photos provided by the applicant and explained the changes proposed by the

original stair location for a golf cart. intend to flip the location of the stairs to the other side on the rear exterior and place a garage in the glass and as many windows as possible to let in as much view and as much light as possible. They do surrounding neighbors, with the same kind of siding and aluminum-clad windows. They want as much the view of the river in their new home. She explained that the proposed structure is very similar to the Smith stated that they currently live on Cross Street in Hanover, and that they are very excited to have

the land on their parcel all the way down to Filmore Alley. J. Skillman asked how much land they owned going down to the river. S. Smith confirmed that they own

Most of the area around the property is considered non-contributing to the district everything to the eastern city limits. The proposed property is less than ten parcels inside the district. H. Smith asked N. Schell how far the historic district extends. N. Schell confirmed that it includes

Hammock, 517 West Street, would be helping with the designs. A. Hammock explained that Riverside Contracting & Excavating has six lots, Roger Welch is building one, and there are four other lots in that H. Smith asked if there would be assistance from a builder. S. Smith confirmed that Alexandra

area. H. Smith asked for confirmation on the total number of open lots. A. Hammock confirmed there are ten open lots. She also confirmed that the lots in that area are subject to developer approval for consistency in appearance.

M. Pittman asked for public comment.

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O O VIEW/
23.0 NEW CONSTRUCTION-

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Building Element	Guideline Page #	Discussion
23.0 NEW	p. 94-100	Materials
DWELLINGS		23.12 Vinyl clad and vinyl frame windows may be used in new construction provided that the surrounding window trim and the
		muntin pattern are appropriate to the architectural style and period
		of the structure.  Details
		23.13 Use architectural details on the building that complement the
		architectural details of contributing structures on the block and/or
		side of the street.
		23.14 Provide a date brick or other exterior date identification
		marker on all new construction to assist future generations in the
		dating of buildings.
		Texture
		23.15 Create in new construction a similar degree of texture as that
		found in contributing buildings in the historic district.
		Form and Rhythm
		23.16 Design new construction that reflects the basic shapes and
		forms on the block and in the historic district.
		23.17 Maintain consistency with style of buildings and contributing
		23.18 Maintain similar percentages and patterns of window and
		door openings consistent with the style of buildings.
		C. Rogers – I think that this application meets the guidelines.
		J. Skillman – I agree.
		K. McWilliams – I agree.
		W. Jewell - I agree.
		S. Palmer – Lagree.
		anidolinos. However, voi assorbable parto parto parto parto per no meeting the
	****	guidelines. However, you are really on the edge of the historic
		buildings there all maintaining a similar town, even though it doesn't
		really look like it's in concert with historic Madison. It is its own thing,
		but since it's over there on the side with the river view, I think it's a
		good place for an exception to some of our guidelines.
		well, I think.

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appropriateness for Kyle and Stephanie Smith at 1016+ East First Street for their new home." findings of fact, I move that the Madison Historic District Board of Review approve a certificate of M. Pittman asked for a motion. K. McWilliams made the following motion, "Based on the preceding

Seconded by S. Palmer

#### Roll Call:

M. Pittman Approved

H. Smith Approved

K. McWilliams

Approved

C. Rogers Approved

J. Skillman Approved

S. Palmer Approved

W. Jewell Approved

entire project. The motion to approve the Certificate of Appropriateness was approved. A Certificate will be issued for the

S Location: 1028 E First St Alexandra Hammock - build a 42-ft x 53-ft new residential structure

Zoned: HISTORIC DISTRICT RESIDENTIAL (HDR)

applicant. Alexandra Hammock was present N. Schell showed photos provided by the applicant and explained the changes proposed by the

application. She also explained that the lot would not actually be right in line with the other lots on the street but would instead have a 25-ft easement between lots 5 and 6. The structure will use LP siding, gabled roof there, to help prevent the leaks that are more common with flat roofs. application originally showed a flat roof over the dining area on the house. This would be changed to a prefers one double garage instead. She also mentioned that a change would be made to the roof. The aluminum-clad windows, and a shingle roof. The proposal features two single garages, but A. Hammock A. Hammock stated that she was also applying for new construction in the same area as the previous

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house plans. A. Hammock stated that she liked the look of two doors but felt one larger door was more asked if one door could be 8-ft and the other 10-ft. T. Hammock said that would not work with the other would be room for two 10-ft doors. T. Hammock stated that it would eat up too much space. J. Skillman the doors must be at least 9-ft wide to best accommodate larger vehicles. K. McWilliams asked if there one larger one can eat up a lot of room in the garage area. He stated that if they must have two garages had been considering one larger door. Tony Hammock explained that having two doors rather than just doors, but worried that it would be hard to fit a full-size truck or SUV into the garage, which is why they W. Jewell asked if A. Hammock would be willing to do two garage doors. A. Hammock liked the two

### M. Pittman asked for public comment.

and that her company has nothing to do with it. would be a road included in this new development. A. Hammock says that the road belongs to the city of the ten, plus an additional lot that is owned solely by Lisa and Tony Hammock. V. Young asked if there of Roger Welch's lot. A. Hammock stated there was one lot on the other side of R. Welch's lot that is part addresses will be updated as soon as possible. V. Young asked if there would be a lot on the other side combined the original 25-ft lots into 50-ft lots instead, which has messed up the addresses. The Vickie Young, 1032 Park Avenue, asked for clarification on how many lots A. Hammock's company had. A. Hammock confirmed that her company has ten lots. V. Young asked for more information about the addresses. A. Hammock stated that the lots were originally half the size they are now. The company

that the land would be used for utilities by the city. Lisa Hammock stated that it would be a 6-in water primary bedroom, and laundry on the main level to make the overall home more accessible to more people. H. Smith also questioned the strip of land between lots 5 and 6. A. Hammock confirmed that originally, but those lots had been combined into larger lots to accommodate a one car garage, a H. Smith asked for clarification on the size of the lots. A. Hammock confirmed that there were more lots

Mayor Bob Courtney stated that a lot of investment has been made in the area of Vaughn Drive and the surrounding area, and that it looks beautiful. He appreciates all the work being done to make the city

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proposed new building and its architectural elements to be		
23.7 Design the proportion (the ratio of height to width) of the		
street.		
the scale of contributing structures along the block or side of		
23.6 Make the scale of the proposed building compatible with		
neighboring dwellings along the block.		
23.5 New construction should have heights consistent with		
Building Height/Scale		
when planning and building a new addition.		
to existing buildings that have acquired significance over time		
26.9 Consider in your plan older additions or other alterations		
Appendix E.		
discovered, follow the guidance for archaeology set forth in		
resources. If an artifact dating prior to December 31, 1870 is		
avoid unnecessary damage to unknown archaeological		
23.4 Minimize ground disturbance during new construction to		
rear yards.		
23.3 Place outbuildings and accessory structures in side and		
coverage that is found on the block and/or side of the street.		
23.2 Maintain the pattern of building separation and lot		
other historic buildings on the block and/or side of the street.		
23.1 Maintain a similar front, side, and rear yard setback to		
Building Placement		Additions
CONSTRUCTION-DWELLINGS p. 94-100		Construction -
Madison Historic District Design Guidelines – 23.0 NEW	p. 88-90	26.0 New
	Page #	Element
e Discussion	Guideline	Building

consistent with the proportion of contributing buildings and
their associated architectural elements on the block or side of
street.
23.8 Use windows and doors in new construction that are
compatible in proportion, shape, location, pattern, and size
 with windows and doors of contributing buildings on the block
 or side of street.
Materials
23.9 Keep the siding and trim material of the proposed
building consistent with the materials traditionally used on the
immediate block and in the historic district.

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Building	Guideline	Discussion
Element	Page #	
26.0 New	p. 88-90	23.10 The use of substitute products such as vinyl, aluminum
Construction -		and pressed board siding may be appropriate.
Additions		23.11 Use materials in traditional ways.
		23.12 Vinyl clad and vinyl frame windows may be used in new
		construction provided that the surrounding window trim and
		the muntin pattern are appropriate to the architectural style
		and period of the structure.
		Details
		23.13 Use architectural details on the building that
		complement the architectural details of contributing
		structures on the block and/or side of the street.
		23.14 Provide a date brick or other exterior date identification
	d Chronia	marker on all new construction to assist future generations in
		the dating of buildings.
		Texture
		23.15 Create in new construction a similar degree of texture as
		that found in contributing buildings in the historic district
		Form and Rhythm
		23.16 Design new construction that reflects the basic shapes
		and forms on the block and in the historic district.
		23.17 Maintain consistency with style of buildings and
		contributing structures found on the block and/or side of the
	************	street.
		23.18 Maintain similar percentages and patterns of window
		and door openings consistent with the style of buildings
		K. McWilliams – This meets the guidelines.
		H. Smith – I will say what I said before. I think it's a mixture of
		meeting and not meeting our guidelines with regard to the
		nistoric district and historic buildings, but this is right at the
		edge of the historic district. It's kind of a thing unto itself. It's
		build to a very high price point. It's riverfront lots. I think it's a
		good place to make an exception to some of our guidelines
	***************************************	S. Palmer – I agree for the same reasons.
Building	Guideline	Discussion
Element	Page #	

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M. Pittman – I agree.		
J. Skillman – I agree.		Additions
C. Rogers – I agree.		Construction -
W. Jewell – Lagree.	p. 88-90	26.0 New

the proposed new construction of the house using the materials identified." appropriateness for Alexandra Hammock at 1028 East First Street, or some number close to that, with of fact, I move that the Madison Historic District Board of Review approve a certificate of M. Pittman asked for a motion. S. Palmer made the following motion, "Based on the preceding findings

Seconded by J. Skillman.

#### Roll Call:

W. Jewell	S. Palmer	J. Skillman	C. Rogers	K. McWilliams	H. Smith	M. Pittman
Approved	Approved	Approved	Approved	Approved	Approved	Approved

entire project. The motion to approve the Certificate of Appropriateness was approved. A Certificate will be issued for the

### New/Old Business:

N. Schell introduced new staff member, Brenna Haley, to the board. B. Haley is the new Historic Preservationist for the city and will be taking over the presenting role from N. Schell.

four board members have confirmed their attendance on scholarship. N. Schell mentioned the State Historic Preservation Conference that will be held in Madison from October 20<sup>th</sup> to 25<sup>th</sup>, 2024. The state is offering seven scholarships to the board for attendance. Only

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#### Staff Report:

June 2024 Fast-Track Applications

Cathy Taylor1014 W Main StSiding; doorsCathy Taylor1010 W Main StgarageLynne Burns620 Spring St.chimney	sign	833 W Main St.	Playhouse Café LLC
1014 W Main St 1010 W Main St	chimney	620 Spring St.	Lynne Burns
1014 W Main St	garage	1010 W Main St	Cathy Taylor
	Siding; doors	1014 W Main St	Cathy Taylor

Applicant	Address	3.	Completion
			Status
Greer, Samantha	410 E. Second St.	Garage roof	NO
Rutherford, Kathryn	423 W. Main St.	doors	Yes
Luddington, Link	611 Mulberry St.	House relocation	no
Mullins, Kimberly	770 W. Third St.	New garage	yes
Marshall, Brian	1003 East St.	Shed demo	Yes
Prickett, Mike	919 W. First St.	Covered porch	yes
Prickett, Mike	921 W. First St.	New garage	70

C. Rogers made a motion to adjourn the meeting – seconded by S. Palmer.

Meeting adjourned at 6:53 p.m.

BY ORDER OF THE MADISON CITY HISTORIC DISTRICT BOARD OF REVIEW

Mike Pittman, Chairman

Nicole M Schell, Director of Planning