



# MADISON *Indiana*

## Board of Public Works and Safety Minutes

**MEETING DATE:** June 5, 2023, at 11:30 AM

**MEETING PLACE:** City Hall- Council Chambers

The Board of Public Works and Safety, City of Madison, Indiana, met at 11:30 AM in the Council Chamber, City Hall.

**Calling of roll and notice of absentees:** Courtney and Carlow. Eaglin was absent and had an excuse for missing the meeting (2-1).

**Approval of Minutes:** Carlow moved to approve the May 15, 2023, minutes, seconded by Courtney. All in favor, motion carried (2-0).

**Claims:** Carlow moved to approve the claims as submitted, seconded by Courtney All in favor, motion carried (2-0).

**Adjustments:** None.

**Unfinished business:** None.

**New business:**

**Proposal for Procedures for Backfill and Surface Restoration Standards and Procedures:** This proposal is to assist the city with the development of backfill and surface restoration standards and procedures. During the meeting, Rob Bellucci from Commonwealth Engineers spoke briefly about the significance of this topic. Rob Bellucci presented a proposal to work with the city, the Mayor's Office, the BPW, and the Utility department to help the city develop and adopt standard procedures, and standard specifications, as it pertains to backfilling open cuts and surface restoration. To accomplish this, the city will need to integrate the data that Commonwealth has already utilized for the Water Utility Project, as well as the information utilized for the completed Sewer Project three to four years ago. The process involves creating specifications and standard details that the city can share with contractors who plan to make road cuts or install utilities in the future. To initiate the process, the initial step is to compile the preliminary information and submit it to the city authorities for analysis, feedback, and necessary modifications. Once the draft is finalized and approved, it will proceed toward formal adoption as per the standard procedure.

**Proposed Amendment to Resolution 20B Street Closing for Juneteenth:** There has been a request filed by Sue Livers on behalf of Friends of the Lanier Mansion for street closings for the said group in connection with their Juneteenth 5K Fun Run/Walk to be held on Saturday, June 17, 2023. The streets mentioned in the amended resolution 20B-2023 shall be closed from 7:45 am to 10:00 am on Saturday, June 17, 2023. The mentioned closed streets shall be under the supervision and control of the Friends of the Lanier Mansion at the times noted in resolution 20B-2023. The 5K Run/Walk will begin in front of Gaines Park.

**Motion:** Courtney moved to approve the amendment to Resolution 20B, seconded by Carlow. All in favor, motion carried (2-0).

**RESOLUTION NO. 28B-2023: Street Closure for Riverfront Poker Run:** Tabled until Tuesday, June 20, 2023, Board of Public Works and Safety Meeting.

**RESOLUTION NO. 29B-2023: Regarding Parking Space Closing on the North half of Mulberry**

**Lot:** Tony Steinhardt III has filed a request on behalf of the City of Madison to close the North half of the Mulberry Street City parking lot for a Ribbon Cutting Celebration. The parking lot located on the corner of Mulberry Street and Second Street shall be closed from 6:00 pm on Thursday, June 22, 2023, through 10:00 pm on Friday, June 23, 2023, for a Ribbon Cutting Celebration.

**Motion:** Courtney moved to approve Resolution 29B-2023, seconded by Carlow. All in favor, motion carried (2-0).

**RESOLUTION NO. 30B-2023: Street Closure for Ribberfest:** Erin Kindle, on behalf of the Madison Ribberfest Committee, has filed a request for street and parking lot closures mentioned in Resolution No. 30B-2023 in connection with the Madison Ribberfest BBQ & Blues Festival to be held on Friday, August 18, 2023, through Saturday, August 19, 2023. The closures shall be closed from Monday, August 14, 2023, at 2:00 pm through Sunday, August 20, 2023, at 12:00 pm. There will be 10-15 parking spaces blocked off in the former Ruler's parking lot for handicapped parking. The rest will be open parking.

**Motion:** Courtney moved to approve Resolution 30B-2023 with an amendment to #8 to include 15 handicapped spots, seconded by Carlow. All in favor, motion carried (2-0).

**RESOLUTION NO. 31B-2023: Street Closure for Rockin' on the River:** Janelle Cleaveland, on behalf of the Salvation Army, has filed a request for street and parking lot closings mentioned in Resolution No. 31B-2023 in connection with their Rockin' in the River to be held on Saturday, September 2, 2023. The streets shall be closed on Saturday, September 2, 2023, from 7:00 am to 9:00 pm. The said streets and parking lot as mentioned in resolution no. 31B-2023 shall be under the supervision and control of The Salvation Army of Jefferson County at the times noted. West Street will no longer need to be closed. Broadway will be used as a backup street closure in the case of Vaughn Drive becoming full of car show registrations.

**Motion:** Courtney moved to approve Resolution 31B-2023 with the amendment of striking West Street from the street closure and adding Broadway if needed, seconded by Carlow. All in favor, motion carried (2-0).

**RESOLUTION NO. 32B-2023: Regarding Dupont ATV Run** Dawn Jines, on behalf of the Dupont Community Park Project, has filed a request to allow ATVs to travel on certain City streets during the group's Dupont ATV Poker Run to be held on Saturday, June 17, 2023. People participating in the Poker Run shall have permission to travel on the streets mentioned in resolution 32B-2023 on Saturday, June 17, 2023, between approximately 1:00 pm through 3:00 pm. The participants will abide by traffic regulations regarding ATVs at all times while traveling on the City streets. Because there were no representatives present at the BPW meeting, the Dupont ATV Run was represented by Mayor Courtney.

**Motion:** Courtney moved to approve Resolution 32B-2023, seconded by Carlow. All in favor, motion carried (2-0).

**RESOLUTION NO. 33B-2023: Regarding Restricted Golf Cart Parking on Mulberry Lot:** The City of Madison has recently made improvements to the Mulberry Street public parking lot located at the corner of Mulberry Street and Second Street. There are now several spaces designated specifically for golf cart parking only. The City of Madison requests that golf carts be restricted to parking in the parking spaces designated for golf carts in said parking lot and to refrain from parking in any other parking spaces. All other parking spaces not designated for golf carts shall be used by motor vehicles or motorcycles only. There are eleven designated parking spaces for golf carts within the Mulberry Street parking lot.

**Motion:** Courtney moved to approve Resolution 33B-2023, seconded by Carlow. All in favor, motion carried (2-0).

**Blight Update:** Nicole Schell, the Director of Planning for the city, and Duey O'Neal, the Code Enforcement Officer, provided an update to the board concerning the issue of Blight. As of now, there are 190 active nuisance cases, with 113 new cases in 2023 as compared to 2022, which indicates a decrease of 49%. In May 2023, thirty-nine new nuisance cases were opened. Many of the violations stem from issues such as trash, abandoned vehicles and junk, overgrown grass and weeds, and unclean and disorderly premises. The initial universe for neglected, vacant, abandoned, and unsafe structures was 116. All were deemed "unsafe" per UBL (Unsafe Building Law). Currently, there are ninety-three properties on the list that are actively monitored. Per the USPS, Madison may have ten times more of the number of vacant homes. Currently, the list of unsafe and uninhabitable structures in town includes 319 Cragmont St, 709 Elm St, 755 W Third St (alley), 776 W Third St, 145 Lafayette St, 307 Hendricks St, 1483 W Hutchinson Ln, 841 Banta Ave, 705 Walnut St, 524 Jefferson St, and Moody Park.

**Moody Park Update:** The City Attorney, Joe Jenner, provided an update on Moody Park and informed that Cunninghams had appealed the BPW decision. The city has responded to the complaint and is also in discussions to resolve the matter completely. Recently, the city has initiated talks to clean up the entire area and eliminate the nuisance. However, they require some more time to consider the proposal and will provide an update by the end of this week. Joe has requested that the court schedule some dates to ensure that the matter progresses on a reasonable timeline and can be resolved in a timely manner.

**PACE Applications:** 510 Mulberry St, Central Holdings LLC, is requesting a rehabilitation grant for \$7,500.00. Their work includes the replacement of two windows, exterior paint, and the repair of thirty-two existing wood windows. 723 E First St, Stephen Minor, is requesting a rehabilitation grant for \$7,500.00. His work includes the replacement of twelve windows. 912 W First St, Van and Trevor Crafton, are requesting a dilapidated structures grant for \$25,000.00. Their work and approval are contingent on a Historic Board approval, but aluminum-clad windows, LP smart siding, roof exterior paint, and some structural components. 914 W First St, Van and Trevor Crafton, are requesting a dilapidated structures grant for \$25,000.00. Their work and approval are contingent on a Historic Board approval, but aluminum-clad windows, LP smart siding, roof exterior paint, and some structural components. 315 Mill St, Tim and Linda Bipes, are requesting a rehabilitation grant for \$7,500.00. Their work includes windows. 606 W Third St, Jacqueline Frazier, is requesting a rehabilitation grant for \$7,500.00. Her work includes exterior paint, woodwork, and front door work. 760 W Third St, Emeka and Jill Koren, are requesting a rehabilitation grant for \$7,500.00. Their work includes the removal of paint, tuckpointing, window work, and flashing, as well as doorframe work. The Heath Family Trust has requested a full demolition and rebuild of 700 Green Rd due to safety concerns. The building inspector has deemed the structure unsafe, and their PACE grant includes the demolition, temporary seeding, and straw of the lot. The plan is to construct a new building



within two years after the demolition. The estimated cost for this project is \$5,850.00. 623 Broadway, Julie Brown, is requesting a dilapidated structures grant for \$25,000.00. Her work is quite detailed, including selective demolition, foundation work, and reframing.

**Motion:** Courtney moved to approve all PACE Applications, seconded by Carlow. All in favor, motion carried (2-0).

**PACE Amendment:** The Jefferson County Youth Shelter located at 212 East St is seeking an amendment to its PACE grant. The original application included both tuckpointing and gutter guard installation. While the gutter guards were successfully installed, they were unable to secure funding for the remaining tuckpointing work. Therefore, they are requesting a change in the scope of work and a reduction in the awarded grant amount from \$7,500.00 to \$3,750.00. The PACE Committee has recommended approval of this request.

**Motion:** Carlow moved to approve the PACE Amendment, seconded by Courtney. All in favor, motion carried (2-0).

**PACE Finals:** 411 Dowell St, Brian Marshall, completed a dilapidated structures grant on the property and was completed according to his PACE grant. He should receive his full amount of \$12,500.00. 212 East St, Jefferson County Youth Shelter, completed the gutter guards as previously mentioned. Their work does meet their amended PACE guidelines, and they are asking for the disbursement of \$3,750.00.

**Motion:** Carlow moved to approve all PACE Finals, seconded by Courtney. All in favor, motion carried (2-0).

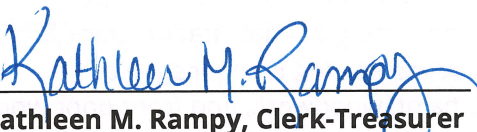
**Mayor's comments:** Madison has been having a thriving tourist season with many events taking place. A meeting was held earlier in the day to discuss the progress of the water project, which is going smoothly. More information about it will be provided at the upcoming BPW meeting. The READI Projects are progressing, as Tony Steinhardt mentioned. The city is already scheduling ribbon cuttings for those. Eighteen to twenty projects are going on around the community with a significant amount of investment and private investment. All corners of the city are being impacted by the new investment and the focus is on neighborhood revitalization and economic development. Great strides have been made in the development of our parks, with both young and old actively engaging in the diverse programs offered. The community is invited to attend the ribbon-cutting ceremony for Crystal Beach on June 13, 2023, starting at noon. Additionally, Oakhill will have its ribbon-cutting ceremony on June 20, 2023.

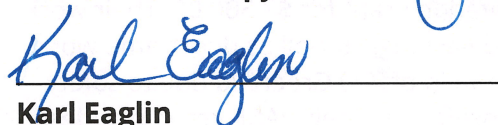
**Public comment:** None.

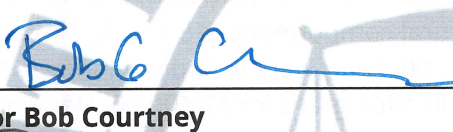
**Next meeting:** Tuesday, June 20, 2023, at 11:30 AM *\*Monday, June 19, 2023, is Juneteenth Holiday*

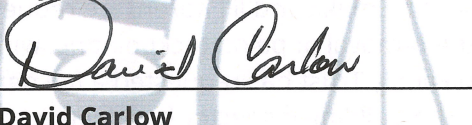
**Adjourn:** Carlow moved to adjourn, seconded by Courtney. All in favor, motion carried (2-0).

Attested:

  
Kathleen M. Rampy, Clerk-Treasurer

  
Karl Eaglin

  
Mayor Bob Courtney

  
David Carlow