



# MADISON *Indiana*

## Board of Public Works and Safety Minutes

**MEETING DATE:** May 15, 2023, at 11:30 AM

**MEETING PLACE:** City Hall- Council Chambers

The Board of Public Works and Safety, City of Madison, Indiana, met at 11:30 AM in the Council Chamber, City Hall.

**Calling of roll and notice of absentees:** Eaglin, Courtney, and Carlow (3-0).

**Approval of Minutes:** Eaglin moved to approve the May 1, 2023, minutes, seconded by Carlow. All in favor, motion carried (3-0).

**Claims:** Carlow moved to approve the claims as submitted, seconded by Eaglin. All in favor, motion carried (3-0).

**Adjustments:** None.

### Unfinished business:

**Resolution 17B-2023 Street Closure for Madison Vintage Thunder – tabled May 1:** Michael Fine, on behalf of the National Boat Racing Heritage Center, requests a street closing mentioned in Resolution No. 17B-2023, for the said group in connection with the Madison Vintage Thunder Show, to be held on September 16, 2023, and September 17, 2023. The street closing shall be from Thursday, September 14, 2023, at 3:30 pm through Sunday, September 17, 2023, at 7:00 pm. Admission this year will be \$5.00.

**Motion:** Eaglin moved to approve Resolution 17B-2023 with the understanding that the fencing issue still has to be approved by the city, seconded by Carlow. All in favor, motion carried (3-0).

### New business:

**SRF Disbursement Requests #20-23:** Brian Jackson, the city utility superintendent, went through the four SRF requests with the board members. Request #20 is from Commonwealth Engineers, and it involves three separate invoices. One invoice is for the RPR ongoing inspections for \$28,792.21, the second invoice is for the American Iron Steel Compliance for \$433.44, and the third invoice is for construction fees for \$19,734.64. The total amount of invoice #20 is \$48,960.29, and Brian will submit the disbursement request of \$48,960.29 to the SRF. Request #21 is from Dave O'Mara Contracting for work at the water treatment plants. The total amount of the invoice is \$11,505.00. The retainage amount is \$575.00, so the total amount of the disbursement is \$10,930.00. Request #22 is from MW Cole Construction regarding the water storage tanks. The total amount of the invoice is \$413,800.00. The retainage amount is \$20,690.00. The disbursement request is \$393,110.00. Request #23 is from Brackney regarding the water main replacements. The total amount of the invoice was \$557,633.00. The retainage amount will be \$27,882. The disbursement request is \$529,751.00.

**Motion:** Eaglin moved to approve the SRF Disbursement Requests #20-23, seconded by Carlow. All in favor, motion carried (3-0).

**INDOT Joint Use and Maintenance Agreement Concerning Gateway Walls:** Mayor Bob Courtney represented the Economic Development Department for the city. This joint use agreement addresses three things that are important to the development of Sunrise Crossing and to the city. One is the clearing and maintenance of the tree line between Michigan Road and Franks Drive. The other is the installation of wayfinding signs to direct people where to go. The third is the gateway walls effectively on the northeast and the northwest portion of Clifty Drive at the Michigan Road intersection. INDOT is granting the city a permit to install the wayfinding, do the work on the gateways, as well as clean up the fence line on Clifty Drive that borders the Sunrise Crossing development. This will be a perpetual agreement until either one notifies the other that they no longer want to do that.

**Motion:** Eaglin moved to approve the use agreement with INDOT, seconded by Carlow. All in favor, motion carried (3-0).

**Contracts with BYB Event Services:** Tanya Burnette, the city's Outreach, Events, and Active Adult Program Coordinator, presented the board with three contracts with BYB Event Services. One for the Hometown USA Parade, one for the Halloween Festival, and one for the Merry Madison Christmas Celebration. All three of these events have sponsors.

**Motion:** Eaglin moved to approve the Contracts with BYB Event Services, seconded by Courtney. All in favor, motion carried (3-0).

**Contract with Promedia Group:** Hannah Mahoney, Director of Communications, presented the board with a contract renewal with Promedia Group. This is a media group that the city used for the four Madison on the Move videos last year. Those can be viewed on the city's YouTube channel under Madison on the Move playlist. This year, the city has three scheduled, plus a refresh of the intro now that Promedia has gathered footage from the past year. These videos are to highlight some projects that have been ongoing. This year the media will cover destination development, park infrastructure updates, and Sunrise Crossing.

**Motion:** Eaglin moved to approve the contract renewal with Promedia Group, seconded by Carlow. All in favor, motion carried (3-0).

**RESOLUTION NO. 23B-2023: Regarding Parking Space Closing for Mad Paddle Brewstillery:**

Melissa Waller has filed a request for street closings mentioned in Resolution No. 23B-2023 that will be held on various dates mentioned in Resolution No. 23B-2023. The closures shall begin at 7:00 am on those specific dates until 11:00 pm in order to allow various Food Truck Vendors to park and operate for food vending. One date was missing from the list, August 19, 2023.

**Motion:** Courtney moved to approve Resolution 23B-2023, seconded by Eaglin. All in favor, motion carried (3-0).

**RESOLUTION NO. 24B-2023: Street Closure for Thornton's Bike Show:** Tammy Schwagmeier, on behalf of Thornton's Bike Motorcycle Sales, requests a street and parking lot closing mentioned in Resolution No. 24B-2023, for the said group in connection with Thornton's Bike Show, to be held on Sunday, August 27, 2023. This will be the sixth year the show will be put on. There was not one in 2020 due to COVID. Last year, the show took place on a different date, but there was not much of a turnout, probably for several different reasons, so they have gone back to the Sunday before Labor Day weekend. Was advised to move it to a different location because where it was before, in front of Crystal Beach, there is no power now.

**Motion:** Eaglin moved to approve Resolution 24B-2023, seconded by Carlow. All in favor, motion carried (3-0).

**RESOLUTION NO. 25B-2023: Street Closure Regatta:** Kyle Bipes, on behalf of the Madison Regatta, Inc., requests street, parking spaces, and parking lot closures mentioned in Resolution No. 25B-2023, in connection with its annual Madison Regatta and Roostertail Festival, to be held from Monday, June 26, 2023, through Sunday, July 2, 2023.

**Motion:** Courtney moved to approve Resolution 25B-2023, seconded by Eaglin. All in favor, motion carried (3-0).

**RESOLUTION NO. 26B-2023: Street Closure for Hometown USA Parade:** Tanya Burnette, on behalf of the City of Madison, requests a closing mentioned in Resolution No. 26B-2023, in connection with the Hometown USA Parade, to be held on Friday, June 30, 2023, from 3:00 pm until the end of the parade on that date.

**Motion:** Eaglin moved to approve Resolution 26B-2023, seconded by Courtney. All in favor, motion carried (3-0).

**RESOLUTION NO. 27B-2023: Street Closure for Approving Amendments to Chapter 50 Garbage Collection:** The Common Council enacted Ordinance No. 2013-2 on April 2, 2013, regarding garbage collection. It has been recommended that the amendments outlined in Exhibit A of Resolution 27B-2023 be made to certain sections of Chapter 50.

**Motion:** Eaglin moved to approve Resolution 27B-2023, seconded by Carlow. All in favor, motion carried (3-0).

**Infrastructure Update:** Deputy Mayor, Mindy McGee, provided the board with an update on some infrastructure projects the city has going on since we are getting into the summer season. The city was recently awarded its application for the 2023 CCMG. The city was awarded \$649,993.00, which would allow up to almost a \$1,300,000.00 project. Fifty percent of that would come from the city's own funds. The list of streets in that application are Blackmore Street, Second Street, Mulberry Street, Poplar Street, West Street, and Michigan Road. Will use the opportunity to use Top Shell on Michigan Road for preventative and maintenance work. It is a better product than the liquid road, which is what was used on Main Street when Top Shell was not an option because of the extent of the damage to the road. The following sidewalk projects have been completed: Vernon Street, Central Avenue, West Third Street, East Main Street, Poplar Street, and West Second Street. The following are still in progress: East Street, East Second Street, and West Third Street E/W of Broadway. Then Mindy reminded everyone of all the infrastructure projects going on right now and upcoming, some being city projects, some county projects, and some INDOT projects. Some projects will be overlapping in terms of timing.

**PACE Finals:** 736 W Third Street, M&S Bailey Farm LLC, is asking for the disbursement of \$4,917.58 which is fifty percent of the cost of the project. They completed the replacement of the deteriorated wood deck and porch columns. Everything was completed according to their grant agreement. 752 Jefferson Street, Richard Cole, is asking for the disbursement of \$6,564.04, which is fifty percent of the cost of the project. He completed the replacement of deteriorated windows. Everything was completed according to his grant agreement.

**Motion:** Courtney moved to approve all PACE Finals, seconded by Eaglin. All in favor, motion carried (3-0).

**Mayor's comments:** There will be an announcement coming soon about the Crystal Beach groundbreaking that will be held on June 13, 2023, at noon. Contractors will start mobilizing to the site beginning this week. A newsletter is released monthly that depicts all the great things that are happening across the community and also on the website, there is a map where you can see exactly

which projects are happening and where. The public can also report an issue on the website and apply for one of several dozen permits now online. This week is also National Police Week. Thanks to all the law enforcement officers in our community and all the different agencies that support making Madison a very safe community for all visitors and those who live and work here. A proclamation will be read at the city council meeting, Tuesday, May 16, 2023, in their honor.

**Public comment:** Robert Lofton, Hendricks Street, inquired about what process is being done on 307 Hendricks Street. Would like to see the grass be maintained and repairs be made to the home. Last he heard; the owners are deceased. Mayor Courtney explained he was unfamiliar with the situation but was more than willing to set up a meeting with Mr. Lofton and the city's Director of Planning to discuss the status of the house.

**Next meeting:** Monday, June 5, 2023, at 11:30 AM

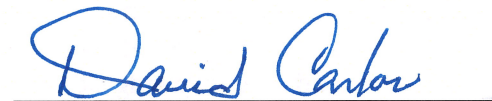
**Adjourn:** Eaglin moved to adjourn, seconded by Carlow. All in favor, motion carried (3-0).

Attested:

  
Kathleen M. Rampy, Clerk-Treasurer

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Karl Eaglin

  
Mayor Bob Courtney

  
David Carlow

