



MADISON *Indiana*

Board of Public Works and Safety Minutes

MEETING DATE: February 21, 2023, at 11:30 AM

MEETING PLACE: City Hall- Council Chambers

The Board of Public Works and Safety, City of Madison, Indiana, met at 11:30 AM in the Council Chamber, City Hall.

Calling of roll and notice of absentees: Eaglin, Courtney, and Carlow (3-0).

Approval of Minutes: Carlow moved to approve February 6, 2023, minutes, seconded by Eaglin. All in favor, motion carried (3-0).

Claims: Carlow moved to approve the claims as submitted, seconded by Eaglin. All in favor, motion carried (3-0).

Adjustments: None.

Unfinished business: Fire Department Changes to SOPs tabled from 1/3, 1/17, and 2/6.

Fire Department changes to SOPs: Remains tabled until the March 6, 2023, BPW meeting.

New business:

SRF Distribution Request #11: Brian Jackson, the city's Utilities Superintendent requested that the board approve the SRF Distribution Request #11 from Commonwealth Engineers, dated January 31, 2023. It is regarding the environmental scientists used during the project in the amount of \$504.31 and the amount of the distribution will be \$504.00.

Motion: Courtney moved to approve the SRF Distribution Request #11, seconded by Carlow. All in favor, motion carried (3-0).

Street/Alley Vacate Request – 117 Ferry St: Jim Pruett, realtor representing Scott and Susan Kerner, requested to vacate a street/alley for 117 Ferry St. The property had been on the market for a while since the Shrimp House closed. An offer to purchase was made and accepted on the property with the condition that the alley be vacated between the parking lot and the building property. The new owners would like to merge the two parcels into one parcel. The property will be used and operated as a restaurant. Pruett has made a formal application to vacate the alley that is approximately 80 ft long and runs from Ferry St west to the creek with no utilities throughout. Records were not found clarifying that it had ever been vacated previously.

Motion: Courtney moved to make a favorable recommendation to City Council for the application for the alley vacation, seconded by Carlow. All in favor, motion carried (3-0).

RESOLUTION NO. 4B-2023: RESOLUTION REGARDING STREET CLOSING FOR FARMERS MARKET:

Gina Johnson on behalf of the Madison Farmers Market and Madison Main Street Program requests a street and sidewalk closing mentioned in Resolution No. 4B-2023, in connection with the Madison Farmers Market to be held every Saturday from May 6, 2023, through September 23, 2023.

Motion: Courtney moved to approve the Farmers Market Street Closing, seconded by Eaglin. All in favor, motion carried (3-0).

RESOLUTION NO. 5B-2023: RESOLUTION REGARDING STREET CLOSING FOR FARMERS MARKET DURING CHAUTAUQUA:

Gina Johnson on behalf of the Madison Farmers Market and Madison Main Street Program requests a street and sidewalk closing mentioned in Resolution No. 5B-2023, in connection with the Madison Farmers Market to be held on September 20, 2023.

Motion: Courtney moved to approve the Farmers Market Street Closing during Chautauqua, seconded by Carlow. All in favor, motion carried (3-0).

Unsafe Structures Update: Duey O'Neal and Landon Ralston, the city's Code Enforcement Officer and Building Inspector, were invited to present the board with unsafe structures update regarding three properties. The three properties included 319 Cragmont St, 307 Hendricks St, and 1483 W Hutchinson Ln. There are currently a total of 103 unsafe structures. A letter was sent out to 319 Cragmont informing the owner of a possible unsafe structure. The owner made no contact with Duey or Landon. A letter from the City Attorney was sent, but again, no response from the owner. The next step for this property is to invite the owner to a BPW meeting, and the structure remains deemed unsafe. A determination letter was sent on October 28, 2022, to 307 Hendricks St and it has gone unanswered. The structure is unsecured, and animals are in and out the structure. The next step is to invite the owner to a BPW meeting, and the structure remains deemed unsafe. Code enforcement deemed 1483 W Hutchinson neglected in 2022. The property was deemed unsafe by the building inspector in January 2023. Letters have been returned undeliverable to the address of record. The next step is to invite the owner to a BPW meeting, and the structure remains deemed unsafe.

Crystal Beach Change Order: Nicole Schell, the city's Director of Planning, discovered some change orders that were not listed with the last change order. These are the last five totaling \$19,292.00. Many of these items will be paid and reimbursed back to the city by the design team.

Motion: Eaglin moved to approve the Crystal Beach Change Order, seconded by Carlow. All in favor, motion carried (3-0).

PACE Final: 308 E 3rd, is requesting their full disbursement in the amount of \$3,520.00 for their completed work, which is the replacement of the front door. They have completed all the work according to their PACE grant, and the disbursement will be made to Eric Shook, the property owner.

Motion: Eaglin moved to approve the PACE final, seconded by Carlow. All in favor, motion carried (3-0).

Mayor's comments: Mayor Courtney wanted to acknowledge EMA week and Troy Morgan and his team. Courtney thanked Troy and his staff for all of the great services they provide throughout the

community. A proclamation was read from Gov. Holcomb regarding emergency staff. The groundbreaking for Gaines Park will be Wednesday, February 22, 2023, at 5:30 pm.

Public comment: None

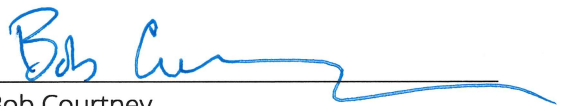
Next meeting: Monday, March 9, 2023, at 11:30 AM


Adjourn: Courtney moved to adjourn, seconded by Eaglin. All in favor, motion carried (3-0).



Attested:


Kathleen M. Rampy, Clerk-Treasurer


Mayor Bob Courtney


Absent
David Carlow


Karl Eaglin

