



## Conditional Use Permit

City of Madison  
Office of Planning, Preservation, & Design  
101 W Main St  
Madison, IN 47250  
(812) 265-8300

Application Fee \$ 35.00  
Ad Fee (for Legal Notice) \$ 15.00  
Recording Fee \$ 25.00  
**Total Due \$ 75.00**

Purpose: Per the City of Madison Zoning Ordinance, the Official Schedule of District Regulations identifies each land use according to whether it is a permitted use, a conditional use, or a prohibited use within each district. A conditional use permit is granted by the Board of Zoning Appeals to allow a use other than a principally permitted use to be established within the district to the property owner who makes the original application. This permit does not transfer to the new owner if the property changes ownership. The new owner must apply to the Board of Zoning Appeals for a new permit in order to continue the use that was conditionally allowed.

This application must be filed at least 15 days prior to scheduled meeting to be eligible for consideration at that meeting. Actual deadlines vary due to holidays, office business hours and operating schedule, media publishing deadlines, etc. Deadlines are published publicly and can also be provided by contacting the Planning Office.

### APPLICANT INFORMATION

Name: Paul Francis  
Street: 1929 Hillview CT  
City: Madison State: IN Zip: 47250  
Phone (Preferred): 765-506-2127  
Phone (Alternate): \_\_\_\_\_  
Email: bossboss@ourfrancisfamily.com

### OWNER INFORMATION (IF DIFFERENT\*)

Name: \_\_\_\_\_  
Street: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone (Preferred): \_\_\_\_\_  
Phone (Alternate): \_\_\_\_\_  
Email: \_\_\_\_\_

*\* If Applicant is not Owner, MUST submit documentation from owner authorizing applicant on their behalf.*

### PROPERTY FOR WHICH A CONDITIONAL USE IS REQUESTED

Address and/or Legal Description of Property: 1929 Hillview CT  
\_\_\_\_\_  
Zoning Classification: R-4  
Description of Existing Use: RESIDENCE  
\_\_\_\_\_  
Proposed Schedule of Uses Category #: III - HOME OCCUPATION  
Description of Proposed Use: DESCRIPTION ON PAGE 3  
\_\_\_\_\_  
\_\_\_\_\_

Submit property site plan showing structures, setbacks, parking, adjoining streets and neighboring land uses.

Per the City of Madison Zoning Ordinance, the Board of Zoning Appeals shall review the particular facts and circumstances of each proposed use in terms of the established standards and shall find adequate evidence supporting such use at the proposed location.

**Provide a detailed Narrative statement demonstrating that the requested variance conforms to the following standards. Respond to each question below with Yes/No and why. Use additional pages if necessary.**

1. Is this use in fact a conditional use as established under the provisions of Article V and appears on the Official Schedule of District Regulations adopted by Section 7.00 for the zoning district involved?  
Yes this use is Conditional under provisions of Article V
2. Will this use be harmonious with and in accordance with the general objectives, or with any specific objective of the City's Comprehensive Plan and/or the Zoning Ordinance?  
Yes this will be harmonious in accordance with the objectives of the City's Comprehensive Plan and/or Zoning Ordinance
3. Will this use be designed, constructed, operated, and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity and that such use will not change the essential character of the same area?  
Yes this will be designed, operated, maintained to be in harmony with the existing or intended character of the general vicinity
4. Will this use not be hazardous or disturbing to existing or future neighboring uses.  
Yes this will not be hazardous or disturbing to existing or future neighboring uses
5. Will this use be served adequately by essential public facilities and services such as highways, streets, police and fire protection, drainage structures, refuse disposal, water and sewer, and schools; or that the persons or agencies responsible for the establishment of the proposed use shall be able to provide adequately any such services.  
Yes this will be served by essential public facilities
6. Will this use not create excessive additional requirements at public expense for public facilities and services and will not be detrimental to the economic welfare of the community.  
Yes this will not create excessive additional requirements at public expense and not detrimental to the economic welfare of the community
7. Will this use not involve uses, activities, processes, materials, equipment, and conditions of operation that will be detrimental to any persons, property, or the general welfare by reason of excessive production of traffic, noise, smoke, fumes, glare, or odors.  
Yes this will not involve uses that will be detrimental to any persons or property
8. Will this use have vehicular approaches to the property which shall be so designed as not to create an interference with traffic on surrounding public thoroughfares.  
Yes this will not create interference with traffic
9. Will this use not result in the destruction, loss, or damage of natural, scenic, or historic features of major importance.  
Yes - will not result in destruction, loss, or damage of any features

**Include any other documents/information which you feel will aid the Board in making its determination.**

Certified letters **MUST** be mailed to adjoining property owners (includes owners of real estate at corners, across streets, alleys or easements as well as others who may share a common boundary) at least ten (10) days prior to the meeting. The Planning Office can assist you in obtaining this information. Proof of the Certified Mail receipts and the corresponding returned green cards shall be given to the Planning Office at least one (1) working day prior to the scheduled meeting. The Board will not review the application unless these are received.

**I certify that the information provided in this application is true and accurate to the best of my ability and I understand and agree to the Certified mail stipulations.**

10-19-2022

Date

Paul Francis

Signature of Applicant

**Documentation Review** (Completed by Planning Office)

- N/A Owner Authorization provided (if req'd)
- ☒ Site plan is adequate
- ☒ Narrative Statements completed  
(Proposed Use & 1 - 9 above)
- ☒ Application is complete
- ☒ GIS Information to applicant and attached
- ☐ Certified Mail Receipts received (attach)
- ☐ Certified Mail Green Cards received (attach)
- ☐ Category # Requires Conditional Use

**Staff Notes**


**COMPLETED BY PLANNING OFFICE**

Application Accepted on: 10/20/2022

Application Accepted by: JOE PATTERSON AP

**Meeting Information: Board of Zoning Appeals**

101 W Main St, Madison, IN 47250 – Council Chambers

Meeting Date: Nov 14, 2022 Time: 6:30PM

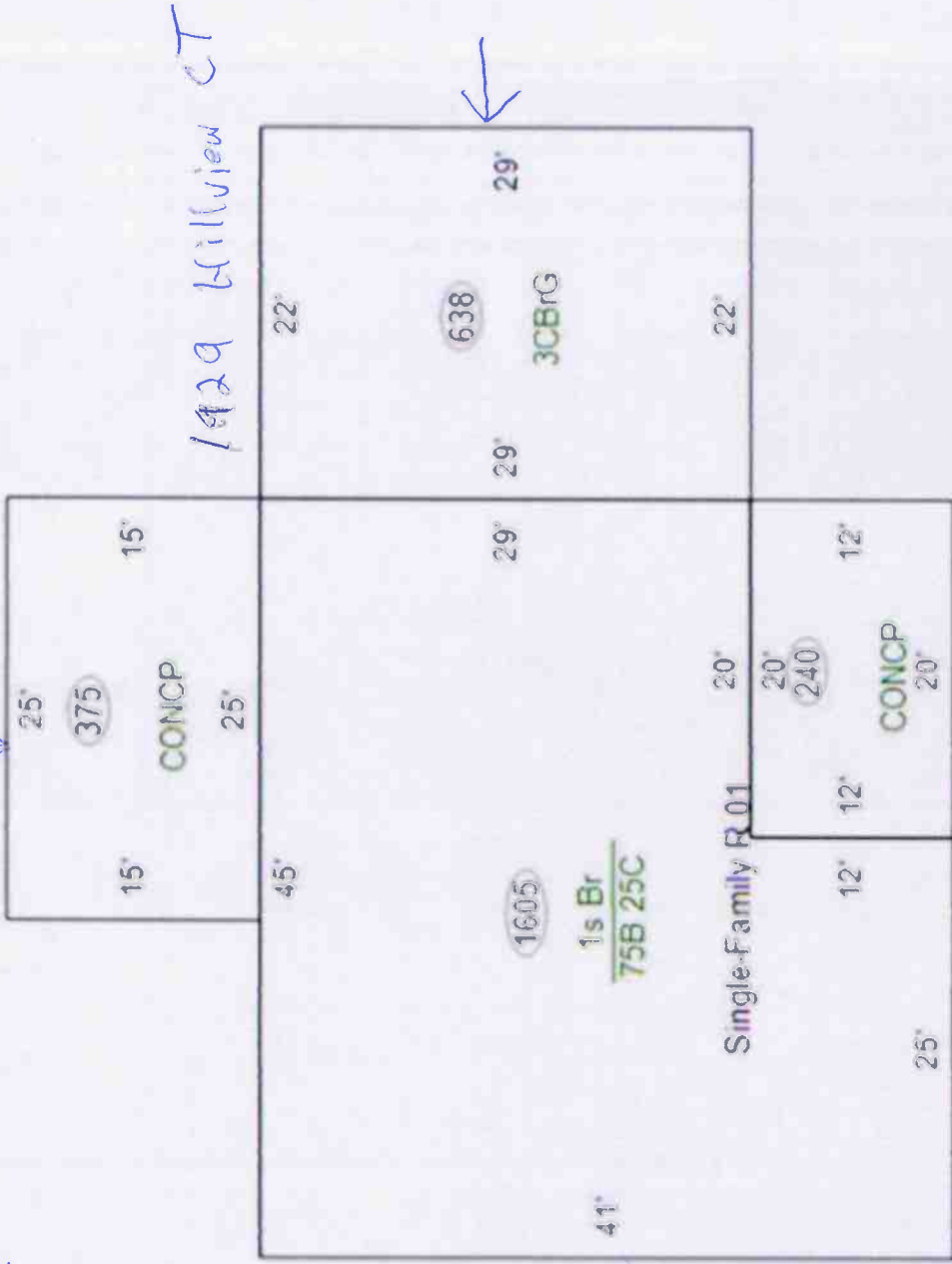
I'm a gunsmith & that requires a Federal Firearm License.  
 Transferring My current FFL Requires that my house be zoned correctly.  
 I have been operating on My current FFL For around 8 years.  
 As a gunsmith around 95%+ of my work is shipped to me & I ship them back.  
 I don't have a storefront or sell Firearms or anything retail.  
 I have probably 10 or less customers bring me work to the shop.

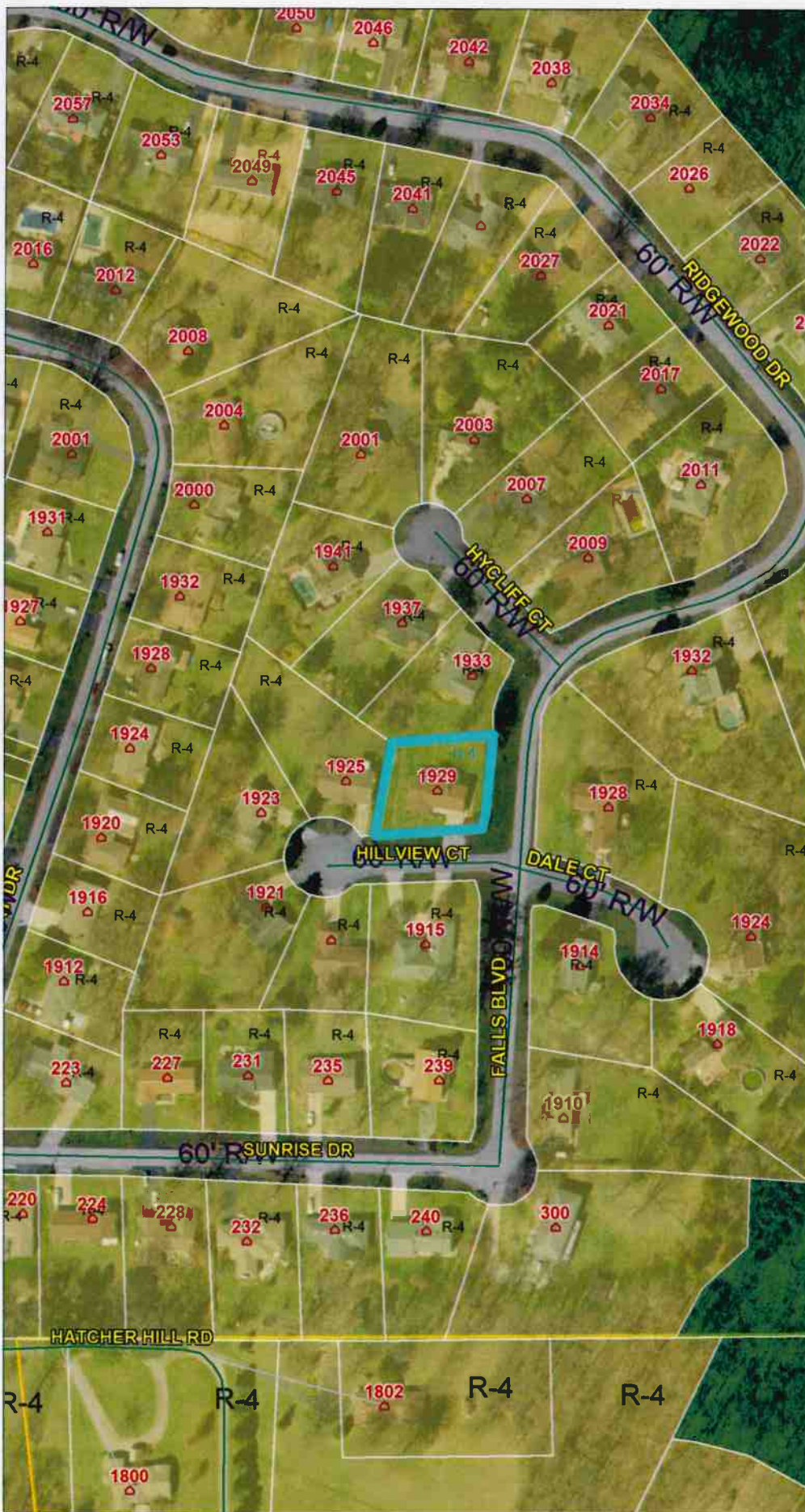


Paul and Frances Francis  
1929 Hillview Court  
Madison Indiana 47250

Paul and Frances Francis  
350 N Beatman Road  
Scottsburg Indiana 47170

For BRW, LLC





**MadisonZoning**

Zoning Code:

- HS
- R-4

**Regional Counties**

- County Boundary
- Townships
- Corporate Boundaries
- Water
- Parcels
- Drives, Alleys, etc.

**Churches & Cemeteries**

**Addresses**

- Regional Counties
- Regional Roads
- Regional Highways
- Water
- Railroad
- Drives, Alleys, etc.
- Roads
- Highways

1929 Hillview Ct

