HISTORIC DISTRICT BOAD OF REVIEW

Minutes

February 27, 2023

The Madison City Historic District Board of Review held a meeting on Monday, February 27, 2023 at 5:30 p.m. at 101 W. Main Street. Josh Wilber presided over the meeting with the following members present: Carol Ann Rogers, Owen McCall, Sandy Palmer, and Mike Pittman. Also present was Devon Sharpe – HDBR Attorney and Brooke Peach – Historic Preservationist.

J. Wilber gave an overview of what to expect for those who have never been to a Historic District Board of Review meeting. Once the application is announced the applicant or representative will come up to the microphone to answer any questions. B. Peach will present the particulars on the project. The board will then go through a list of items to see if they meet the guidelines. J. Wilber added that at the end of each application the board will vote.

1/23/2022 Minutes:

J. Wilber asked if everyone had a chance to read the minutes for the meeting for January 23, 2022 and had any corrections or additions.

S. Palmer moved to approve the minutes. Seconded by M. Pittman.

Roll Call:

M. Pittman	Approved
J. Wilber	Approved
C. Rogers	Approved
O. McCall	Approved
S. Palmer	Approved

Minutes stand approved.

Applications:

1. Robb & Marci Smith – C. of A. to build a 24'x24' garage with 2 overhead doors, standard door, and window(s); materials to be finalized but will include either wood/ cement siding.

Location: 902 E. First St.

Zoned: Historic District Residential (HDR)

B. Peach declared the application incomplete due to no representation present.

2. Andrew Chancellor – C. of A. to reconfigure south wall so that basement entry becomes. Location: **206 East St.** Zoned: **Historic District Residential (HDR)**

B. Peach showed photos provided by the applicant and explained the changes proposed by the applicant. Andrew Chancellor was present.

J. Wilber asked if the applicant wanted to create a porch. A. Chancellor stated it was not a porch but an alcove area to create a safer entrance due to the proximity of the basement entrance as well as to create an exterior entrance into the basement separate from the front entry. J. Wilber also asked if the window on the front façade was existing and A. Chancellor stated it was and that it would remain in place although it would be replaced with either a wood or aluminum clad wood window that would be historically accurate to the home's age and style.

S. Palmer asked if there was an existing COA for other exterior work being done. B. Peach stated the work done to present has been maintenance and repair items, but that a COA would be issued when the applicant is ready to replace the window and install the wood siding.

C. Rogers asked what size the new door would be and C. Chancellor stated between 36-38".

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J. Wilber asked for public comment and noted none.

Building Element	Guideline Page #	Discussion
Doors &	59-61	<i>O. McCall</i> – I agree.
Entrances		S. Palmer – I agree.
		<i>M. Pittman</i> – This project enhances the home and returns its
		historic value and probably puts it back to what it originally was.
		This project does meet the guidelines.
		J. Wilber – I agree
		C. Rogers – I agree.

Certificate of Appropriateness Findings of Fact Worksheet

J. Wilber asked for a motion. S. Palmer made the following motion, "Based on the preceding findings of fact, I move the Madison Historic District Board of Review grant a COA to Andrew Chancellor at 206 East St. for this proposed reconfigure south wall so that basement entry becomes entry becomes entrance exterior to the structure."

Seconded by O. McCall.

Roll Call:

J. Wilber	Approved
S. Palmer	Approved
M. Pittman	Approved
O. McCall	Approved
S. Rogers	Approved

The motion to grant the Certificate of Appropriateness was approved. A Certificate will be issued for the entire project.

3. Jaroq Properties – C. of A. to replace siding on entire structure with LP Smartsiding.Location: 223 W. First St.Zoned: Historic District Residential (HDR)

B. Peach stated the application had been withdrawn due to a staff approval issued by N. Schell, Director of Planning, Preservation, and Design.

Old/New Business:

No new or old business to discuss.

Staff Report:

February 2023 Fast-Track Applications

Address	COA
315 Mill St.	Replace existing wood windows with aluminum clad windows of same size, design, & shape
223 W. First St.	Replace wood siding on sides & rear with LP Smartsiding & replace
ZZJ W. TIISCJL.	front wood window with aluminum clad window of same size, design, & shape
229 W. Main St.	Install wood 48"x48" sign at right angle above door
935 W. Main St.	install 6' tall wooden privacy fence

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February 2022 COA Review

Address	СОА	Status
820 Filmore	Reconstruct west wall, standing seam roof, windows, vinyl siding, doors, 5' addition, relocate rear door & install French doors on rear	Completed
403 W. First St.	Raise porch railings	Completed
707 Jefferson St.	LED sign	Completed
708 E. Second St.	Porch roof, rear & lateral addition, aluminum clad windows, LP siding on addition, porch, shingle roof	Completed* *No – porch & porch roof; vinyl windows instead of aluminum clad
816 W. First St.	Redo porch, placing steps on eastern side	Completed
310 Broadway	Juliet balconies, aluminum clad vinyl windows	Completed
1001 W. First St.	Demo rear addition, build new addition with basement garage	In-Progress
312 Poplar St.	Remove southern chimney, demo rear addition, remove brick porch railing, replace windows w/ vinyl	Completed

M. Pittman made a motion to adjourn the meeting – seconded by S. Palmer.

Meeting adjourned at 6:09 p.m.

BY ORDER OF THE MADISON CITY HISTORIC DISTRICT BOARD OF REVIEW

Josh Wilber, Chairman

Brooke Peach Historic Preservationist